



**GOVERNMENT OF KHYBER PAKHTUNKHWA
ELEMENTARY & SECONDARY EDUCATION DEPARTMENT**

Block "A" Civil Secretariat Peshawar

NO. SO(Boards)/E&SE/6-5/BISE Abbottabad/Chairman
Dated Peshawar, the 28th October, 2026

To

1. The Secretary to Govt. of Khyber Pakhtunkhwa,
Human Resource Management Department.
2. The Secretary to Govt. of Khyber Pakhtunkhwa,
Higher Education Department.
3. The Director,
Directorate of E&SE, Khyber Pakhtunkhwa.

Subject:-

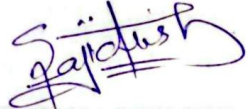
**POSTING OF CHAIRMAN (BPS-20) BOARDS OF INTERMEDIATE &
SECONDARY EDUCATION ABBOTTABAD**

Dear Sir,

I am directed to refer to the subject noted above and to enclose herewith an advertisement on the subject, bearing even No. & Date with the request to upload it on the official website of your respective Department for 15 days and submit application of the eligible candidates on or before **11th November, 2026**, please.

Encls: (A.A)

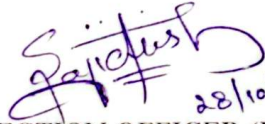
Yours Faithfully,


for SECTION OFFICER (Boards)

Endst: of even No. & date.

Copy is forwarded for information to:-

1. PSO to Chief Secretary, Khyber Pakhtunkhwa, Peshawar.
2. Director EMIS along with copy of advertisement with the request to upload it on the official website.
3. PS to Advisor for Elementary & Secondary Education.
4. PS to Secretary Elementary & Secondary Education Department.
5. PA to Addl. Secretary (Boards & AB), E&SE Department.
6. PA to Deputy Secretary (B&T) E&SE Department.


28/10/26
SECTION OFFICER (Boards)



**GOVERNMENT OF KHYBER PAKHTUNKHWA
ELEMENTARY & SECONDARY EDUCATION DEPARTMENT**

Block "A" Civil Secretariat Peshawar.

No.SO (Boards)E&SE/6-5/BISE Abbottabad/Chairman
Dated Peshawar, the 28th October, 2026

Subject: FILLING OF THE POST OF CHAIRMAN (BS-20) AT BISE ABBOTTABAD ON DEPUTATION BASIS

Applications are hereby invited from eligible employees of the **Human Resource Management Department, Higher Education Department and Elementary & Secondary Education Department** for filling of the post of **Chairman (BS-20), Boards of Intermediate & Secondary Education Abbottabad**, in light of competitive criteria notified vide this Department's Notification No. SO(B/T)/E&SE/10-1/All BISEs/Vol-15 dated 1ST September, 2025.

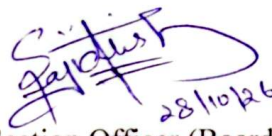
2. Applications, completed in all respects, shall reach this office on or before **11th November, 2026**.

ELIGIBILITY CRITERIA

- The applicant must be serving in BPS-20 in any of the above departments.
- Age must be below 56 years as of the closing date of the advertisement.
- The applicant must not be under inquiry (disciplinary, NAB, ACE).

GENERAL CONDITIONS / INSTRUCTIONS

- Application be submitted on the prescribed form, available in the office of SO (Boards), E&SE Department and annexed with this advertisement.
- The application, along with supporting documents i.e Degrees, Certificate and PERs Dossiers must be attached with the application.
- This advertisement will remain available on the official websites of the concerned Departments for 15 days i.e., up to **11th November, 2026**.
- Only shortlisted candidates will be called for interview.

for  28/10/26
Section Officer (Boards)
Elementary & Secondary Education Department



GOVERNMENT OF KHYBER PAKHTUNKHWA
ELEMENTARY & SECONDARY EDUCATION DEPARTMENT

APPLICATION FORM FOR THE POST OF CHAIRMAN, BISE ABBOTTABAD (BPS-20)

1. Personal Information

- Name: _____ Father's Name: _____
- Date of Birth: _____ Date of Appointment: _____
- CNIC No.: _____ Domicile: _____
- Contact No: _____ Email: _____
- Designation: _____ BPS: _____
- Department: _____

2. Academic Qualifications

Degree	Institution	Year
PhD		
M.Phil / MS		
Master's		

3.a Experience (Professional)

Position Held with BPS	Department	From	To

3.b Experience (Administrative Only)

Position Held with BPS	Department	From	To

4. Relevant Certification/Training

- Title of Course: _____
- Institution: _____
- Duration: _____

5. Performance Evaluation Reports (Last 5 Years)

Year	(Outstanding / Very Good / Good)
2021	
2022	
2023	
2024	
2025	

Note.

All documents, i.e., degrees, certificates and PERs dossiers, must be attached with the application form, otherwise, the application shall not be accepted.

6. Declaration

I hereby declare that the information provided is true to the best of my knowledge and belief. I am not under any disciplinary, NAB, or ACE inquiry.

Signature: _____ Date: _____

COUNTERSIGNED BY

HEAD OF THE DEPARTMENT.



KHYBER PAKHTUNKHWA

Published by Authority

PESHAWAR, TUESDAY, 13th JANUARY, 2026.

GOVERNMENT OF KHYBER PAKHTUNKHWA ELEMENTARY & SECONDARY DEPARTMENT

NOTIFICATION

Peshawar Dated, the 1st September, 2025.

NO. SO(B/T)/E&SE/10-1/All BISEs Vol 15. In order to streamline and adhere to a transparent and merit-based evaluation and appointment procedure for the post of Chairmen, Secretaries and Controller of Examinations in all the Boards of Intermediate and Secondary Education in Khyber Pakhtunkhwa, the Chief Minister Khyber Pakhtunkhwa (controlling authority) in terms of Section 11 and in pursuance of the powers conferred upon him under Section 12(8) read with Section 14 & 15 of the Khyber Pakhtunkhwa Board of Intermediate & Secondary Education Act, 1990 has been pleased to approve the following procedure for filling the posts with immediate effect:-

I APPLICATION PROCESS

- i. The position shall be advertised on the official website of Establishment, Higher Education and E&SE Department for their employees. The advertisement shall remain available / displayed on the website for at least 15 days indicating eligibility criteria as well as shortlisting criteria.
- ii. Candidates shall submit applications with detailed CVs and supporting documents.
- iii. **Eligibility of the candidate:** must be in the same BPS, under 56 years of age and must not be under inquiry i-e disciplinary, NAB, ACE.

II SHORTLISTING CRITERIA

(Stage 1) Shortlisting Criteria (60 Marks) - CHAIRMAN

#	Criteria	Sub criteria	Marks
i.	Academic Qualifications	- PhD	15
		- M.Phil/MS	14
		- Master's Degree	13

ii.	Professional Experience	Not less than 20 years working experience including 10 years administrative experience.	20
		Not less than 17 years working experience including 10 years administrative experience	17
iii.	Relevant Certification/Training	At least 06 months accredited course from recognized training institution in Education Management/ administration/Leadership or other relevant field OR completion of Senior Management Course	05
iv.	Previous performance evaluation	Last 5 Years PERs (4 marks for each outstanding ,3 marks for each Very Good & 1 mark for good)	20

(Top 5-10 candidates will be shortlisted)

(Stage 2) Competitive Interview (40 Marks) - CHAIRMAN

Interview by search and scrutiny committee

#	Criteria	Sub criteria	Marks
i.	Leadership & Strategic Vision	The quality to lead reforms and modernize the system in line with emerging trends	8
ii.	Governance & Administration	Knowledge of public financial management	8
iii.	Technical Expertise	Knowledge of technology and IT integration	8
iv.	Communication & interpersonal skills	effective communication skills and ability to engage with all stakeholders	8
v.	Problem solving and innovation	Initiative oriented and out of the box solution for administrative issues	8

Interview comprise of Qs/A and demo of 10-15 minutes on exams reforms and modernize trends

(Stage 1) Shortlisting Criteria (60 Marks) SECRETARY & CONTROLLER

#	Criteria	Sub criteria	Marks
i.	Academic Qualifications	- PhD	15
		- M.Phil/MS	14
		- Master's Degree	13
ii.	Professional Experience	Not less than 15 years working experience including 10 years administrative experience	20
		Not less than 12 years working experience including 07 years administrative experience	17
		Not less than 10 years working experience including 05 years administrative experience	15
iii.	Relevant Certification/Training	At least 03 months accredited course from recognized training institution in Education Management/ administration/Leadership or other relevant field OR completion of Mid-career Management Course	05

iv.	Previous performance evaluation	Last 5 Years PERs (4 marks for each outstanding ,3 marks for each Very Good & 1 mark for good)	20
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(Top 5-10 candidates will be shortlisted)

(Stage 2) Competitive Interview (40 Marks) - SECRETARY & CONTROLLER

Interview by search and scrutiny committee

#	Criteria	Sub criteria	Marks
i.	Leadership & Strategic Vision	The quality to lead reforms and modernize the system in line with emerging trends	8
ii.	Governance & Administration	Knowledge of public financial management	8
iii.	Technical Expertise	Knowledge of technology and IT integration	8
iv.	Communication & interpersonal skills	effective communication skills and ability to engage with all stakeholders	8
v.	Problem solving and innovation	Initiative oriented and out of the box solution for administrative issues	8

Interview should comprise of Qs/A and demo of 7-10 minutes on exams reforms and modernize trends

III – FINAL SELECTION & APPROVAL

- Top 3 candidates based on total marks (shortlisting + interview) to be submitted to the Chief Minister / Controlling Authority for final selection
- The selected / approved candidate to be formally notified by the Elementary & Secondary Education Department

IV PERFORMANCE EVALUATION FRAMEWORK

- Annual Review by E&SE Department:
Key Metrics:
 - Exam system efficiency & reforms.
 - Transparency & accountability.
 - Digitalization & student support.
 - Governance & financial management.
- Tenure Decision: Extension/termination based on performance

**SECRETARY TO GOVT. OF KHYBER PAKHTUNKHWA
ELEMENTARY AND SECONDARY EDUCATION
DEPARTMENT**

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