e-Transfer Web Portal

User Manual for Applicants

Version 1.0
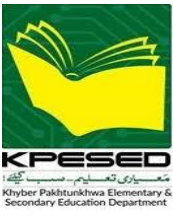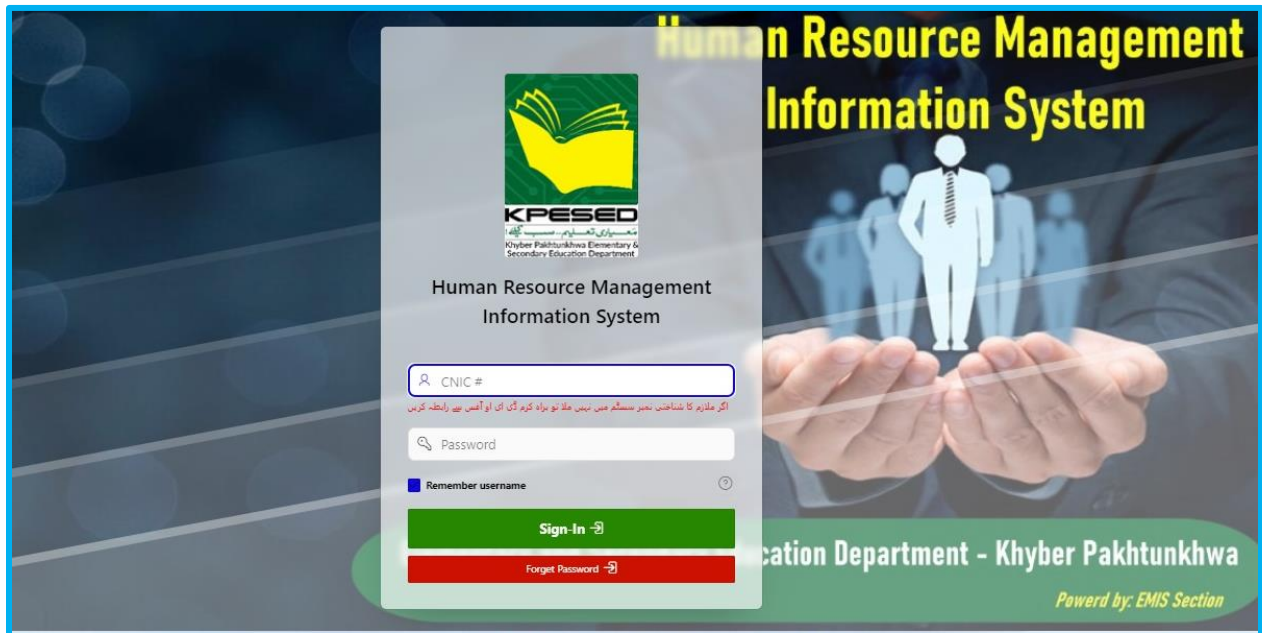
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1 INTRODUCTION

Government of Khyber Pakhtunkhwa, Elementary & Secondary Department has announced *e*-Transfer Policy for transfer / posting of the teaching staff throughout the province. The policy has been implemented through online application which is available on Link: www.etransfer.kpese.gov.pk.

1.1 PREREQUISITES

You should have good computer with at least 4 Mbps speed internet connection, latest Chrome / Opera / Firefox web browser installed. Your *i*EMIS Profile should be updated.

1.2 ACCESS & LOGIN

Open web browser, Enter URL Address: www.etransfer.kpese.gov.pk.The following login page will appear, enter your CNIC # (without dashes), password and click on Sign In button.

1.3 HOW TO CHANGE PASSWORD?

After login you will see the following dashboard. Before applying for *e*-Transfer it is recommended to change your password.

- At the top right corner, you will see your good name with arrow-down icon.
- Click on your name, a dropdown menu will appear with "Change Password" option.
- Click on "Change Password" option.
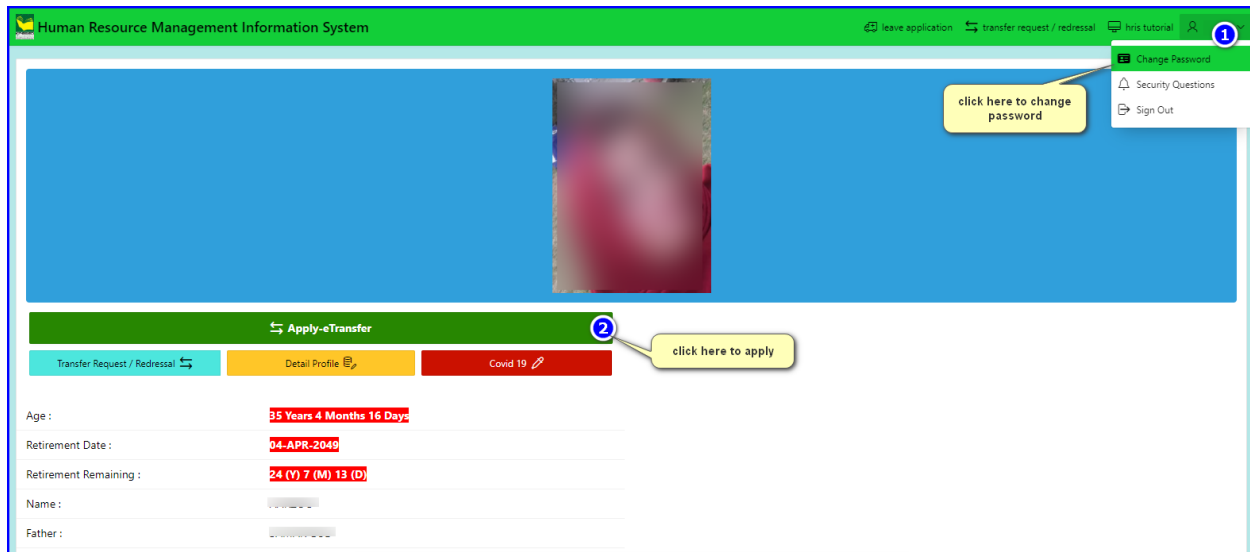
- A pop will appear, enter your current password.
- Add & re-enter to confirm your New Password. Remember it.

1.4 HOW TO APPLY FOR e-TRANSFER?

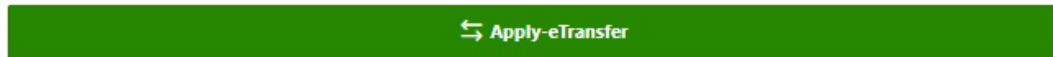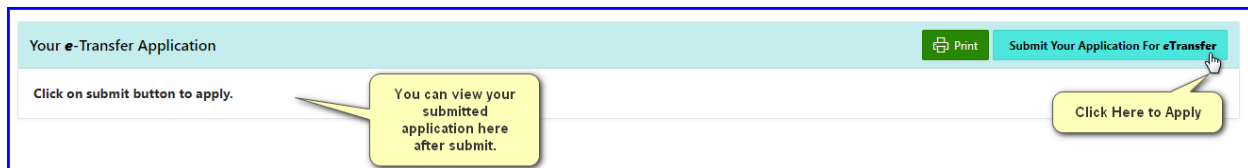On the main dashboard, you can see a Large Green Button of e-Transfer Apply:

⇆ Apply-eTransfer

- Click on Apply button.
- A new page will open, as shown below.
- Click on "Submit Your Application for **eTransfer**" button.

- When you click, the following pop will appear to verify the criteria and check that if you are eligible for e-transfer or not.
- If you are eligible for e-transfer then proceed button will appear as show in the figure below.
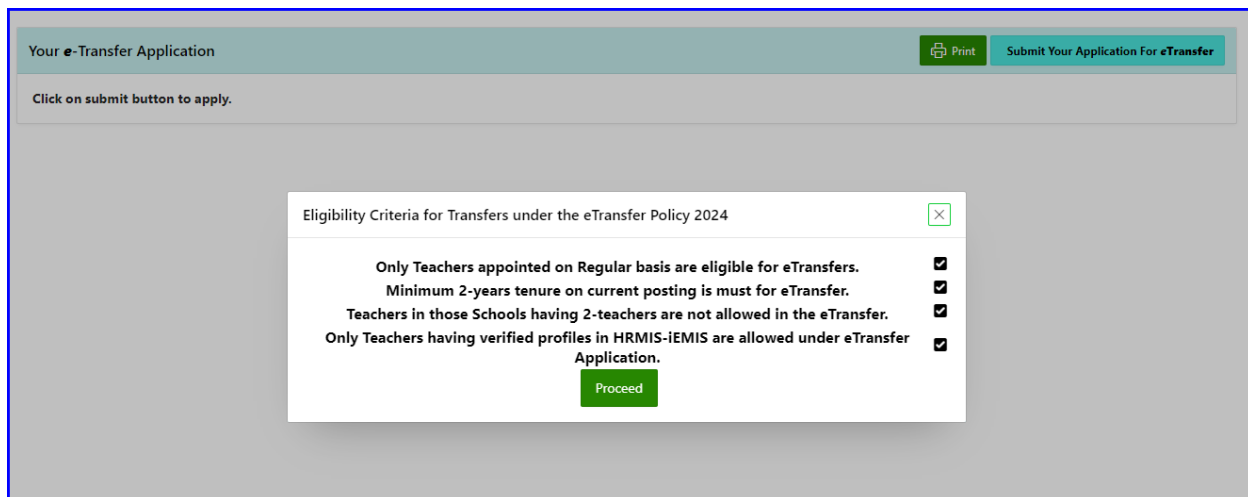
- Click on "Proceed" button. **Proceed**
- When you proceeded, a read-only pop-up form will appear to show your personal data, cadre, posting, spouse, disability related indicators. Go through it and if you are satisfied that your profile is completed, accurate and updated then select 03 or at-least 01 desired school(s) where you want to be transferred. If you are disabled person then upload your disability proof document in iEMIS profile through concern DEO office.

KPESED
Khyber Pakhtunkhwa Elementary &
Secondary Education Department

Apply for e-Transfer

Click Tabs and read your profile.

Your Profile Spouse Detail Posting Detail Other Indicators Desired Schools / Apply

Submit Your Application For **eTransfer**

Your *e*-Transfer Application

Click on submit button to apply.

Your Profile

Job Type
Regular

Name

Father Name

CNIC
1710...

Personal No
86...

DDO Code
PW6261

Date Of Birth
05-APR-1989

Gender
FEMALE

Domicile
PESHAWAR

Tehsil
SHAH ALAM

Domicile Uc
NAHAQI

Postal Address
MOHALLAH FAIZABAD VILLAGE MIAN GUJAR
DISTRICT AND TEHSIL PESHAWAR

Email Address
farwawaqar2017@gmail.com

Mobile
03336173139

Marital Status
MARRIED

Apply for e-Transfer

Your Profile   Spouse Detail   Posting Detail   Other Indicators   **Desired Schools / Apply**

Desired Schools / Apply

Select 03 School Choices for eTransfer

eTransfer Type
General, FROM: 28-JUN-2024 | TO: 29-JUN-2024

First Choice

Select Desired Schools

-- FIRST CHOICE --

GHS BERI BAGH, EMIS CODE (36085)

GCMHSS NAHAQI, EMIS CODE (36110)

GCMHSS PESHAWAR CITY, EMIS CODE (36095)

GHS BADHBER, EMIS CODE (36134)

GHS TEHKAL PAYAN, EMIS CODE (34211)

GHS AZA KHEL, EMIS CODE (36126)

- At last, click on submit button. Once you have submitted your application you cannot change / modify your application.

1.5 PRINT & VERIFY

After submission, a view of your application with calculated scores will appear. You can take a print of it and verify your data from concern DEO office, as shown in the figure.

PERSONAL INFORMATION		
Submitted On:	31-07-2024 11:54:03 AM	Policy Form:	B
Name:		Father Name:	MUHAMMAD
Job Status:	Regular	CNIC No:	
Personal No:	3047	DDO Code:	KK6095
Date of Birth:	01-JAN-1966	Age (as per DOB):	58.58 years
Gender:	MALE	Domicile:	KARAK
Tehsile:	TAKHT-E-NASRATI	Union Councile:	JEHANGIRI
Postal Address:	GCMHS CHOKARA KARAK	Mobile No:	0302
Disability:	No	Marital Status:	MARRIED
Spouse (In Service):	No		

SCORING CRITERIA	
Domicile:	KARAK
Tenure:	8.99
Disability:	No
Present School - STR:	17.27
Priority 1 - STR:	24
Priority 2 - STR:	29.5
Priority 3 - STR:	0
SSC Result:	Below 60%
Taught Subject:	GENERAL-PERSONAL

PRESENT CADRE START DATE & DESIGNATION

Date & Designation:	Started as SST-GENERAL (BPS-16), dated: 05-AUG-2015

PRESENT POSTING

Present Designation:	SST-GENERAL (BPS-16)	Present BPS:	16
School Name:	GCMHS CHOKARA	EMIS Code:	35849
School Level:	HIGH	District:	KARAK
Tehsil:	TAKHT-E-NASRATI	Union Council:	CHOKARA
Posted Since:	05-AUG-2015		

DESIRED SCHOOLS - PRIORITIES

Priority 1:	*Applied School 1:* GHS LATUMBER (35830) / KARAK, *Applied Post:* SST-GENERAL (BPS-16)
Priority 2:	*Applied School 2:* GHS TERI, KARAK (35871) / KARAK, *Applied Post:* SST-GENERAL (BPS-16)
Priority 3:	

Your Score

Priority 1
Tenure Score: 20
Disability Score: 0
Domicile Score: 5
Spouse Score: 0
STR Score: 20
Annual Result Score: 0
Student Attendance Score: 0
Total Score: 45

Priority 2
Tenure Score: 20
Disability Score: 0
Domicile Score: 5
Spouse Score: 0
STR Score: 20
Annual Result Score: 0
Student Attendance Score: 0
Total Score: 45

I solemnly declare that my profile is updated, and all the information provided on this profile page is complete and correct to the best of my knowledge. I understand that my application may be canceled if any data is found to be incorrect or misleading.

Note: Before apply please review e-transfer policy 2024 & scoring criteria.

e-Posting / Transfer Policy of Teaching Cadre (BPS-12 to 18) in E&SE Department Khyber Pakhtunkhwa