**APPLICATION FORM – MP SCALE POSITIONS FOR STRENGTHENING OF ESRU**

**ELEMENTARY AND SECONDARY EDUCATION DEPARTMENT**

|  |  |
| --- | --- |
| Name of Candidate |  |
| Contact Details | Telephone/Mobile:  Email Address: |
| Post Applied for |  |
| Date of Birth (Also mention your age on the last date of apply) |  |
| Qualifications  *(List all your qualifications and required data in chronological order)* | |  |  |  |  | | --- | --- | --- | --- | | Qualification | Date obtained | Institution/ University/ Board | %age marks obtained | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |  |  |  |  | |
| Experience | |  |  |  |  |  | | --- | --- | --- | --- | --- | | Organization | Position | Role and Responsibilities | Date From | Date To | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  |   Explain how your previous job experience is relevant under the ToRs of the Post advertised? |
| Relevant Trainings, Certificates & Courses | |  |  |  |  | | --- | --- | --- | --- | | Title | Duration | Institution | Area of Expertise | |  |  |  |  | |  |  |  |  | |
| Covering Letter  *(Include a covering letter of no more than 1 page to make a good case for yourself to be considered for the post. Include details as to why you believe you are the best candidate and how you could be of benefit to the E&SED if hired against the post. Please do not exaggerate, indicate factual strengths that corresponds to the requirements of the job description of the post applied for)* |  |