

**MINUTES OF THE PRE-BID MEETING FOR THE PROCUREMENT OF FURNITURE IN GOVERNMENT SCHOOLS OF KHYBER PAKHTUNKHWA**

Subsequent to the Tender Notice for Re-Tender for the procurement of Furniture in Government Schools of Khyber Pakhtunkhwa published in the Daily News Paper Mashriq, Dunya and Dawn News on March, 19, 2021, a Pre-Bid meeting was held under the Chairmanship of Dr. Hafiz Muhammad Ibrahim, Director E&SE Khyber Pakhtunkhwa at 10:30 am in the Committee Room of Directorate of E&SE, Khyber Pakhtunkhwa Peshawar.

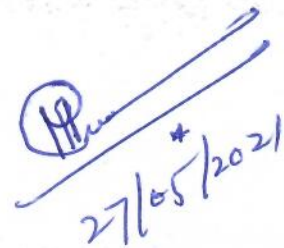
The Following Procurement Committee Members and Representatives of Firms attended the meeting.

**Procurement Committee Members**

1. Mr. Muhammad Uzair Ali, Additional Director, Directorate of E&SE Khyber Pakhtunkhwa, Peshawar.
2. Dr. Muhamamd Idress, District Education Officer (Male & Female), Mardan
3. Mst. Samina Ghani, District Education Officer (Female), Peshawar.
4. Mr. Zia ur Rehman, Senior Instructor Director of Professional Development Khyber Pakhtunkhwa, Peshawar.
5. Mr. Sajjad Akhtar, District Education Officer (Male) Nowshera.
6. Mr. Irfan Ali, Deputy District Education Officer (Male) Peshawar
7. Mr. Sajid Uzair, Monitoring Officer-I, ESRU Govt Pakhtunkhwa E&SE Department.
8. Mr. Muhammad Ayaz, Assistant Director, Directorate of E&SE Khyber Pakhtunkhwa Peshawar.
9. Mr. Shamsul Islam, Sub Division Education Officer, (Male).Charsadda
10. Mr. Adalat Khan, Deputy Director (F&A), Directorate of E&SE Khyber Pakhtunkhwa Peshawar.
11. Mr. Hayat Khan, Assistant District Education Officer (Female) Nowshera

**Representative of Firms**

1. Representatives of Pak German - Peshawar
2. Representatives of Wood Working Center- Swat
3. New Rehmat Traders Swat.
4. Shama Furniture Swat.
5. Representatives of Raza Traders & Manufacture
6. Representatives of Burhan Brothers
7. Representatives of Shaheen Tecno
8. Representatives of Danyal Traders -Peshawar.
9. Representatives of FDC - Mansehra
10. Representatives of Ojs Traders
11. Ittehad Traders
12. Representatives of Wood Working Center- Timergara
13. Representatives of Wood Working Center- Karak
14. Representatives of Fine Furnishes
15. Representatives of Mardan Traders - Mardan
16. Representatives of Ajab Noor - Mardan
17. Representatives of Sumbl Furniure

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18. Representatives of Habib Furniture
19. Representatives of Exotic Wood Furniture
20. Representatives of Khyber Furniture
21. Representatives of Diamond Furniture
22. 7 day Furniture.
23. Khalil Wood Tech Furniture
24. Representatives of Tahir & Co
25. Representatives of Zeeshan Traders Bannu.
26. Representatives of Chand Engineers Works
27. Representatives of Trade Zone International
28. Representatives of Madina Trading Company.
29. Representatives of Mehran Enterprises Karachi.
30. Representatives of Wheed Gul Furniture Mardan.
31. Representatives of Teuta Wood Marking Services Gujarat.
32. Representatives of Frontier Works Promotors - Peshawar
33. Representatives of Kazana Traders Agency - Peshawar
34. Representatives of Fine Traders Mardan.
35. Representatives of Pakistan Traders Mardan.
36. Representatives of Soofi Enterprises
37. Representatives of Haseeb Enterprises
38. Representatives of Asian Trading Company Peshawar.
39. Representatives of Mahmood Furniture Gujrat.
40. Representatives of Khyber International
41. Representatives of Abu Tiube
42. Representatives of Bangash Yousafzai
43. Representatives of Malak Wood Complex
44. Representatives of Malak Enterprises
45. Representatives of Evta Wood Center Rawalpindi

The meeting started with recitation of the Holy Quran by Muhammad Ayaz Assistant Director(P&D). The purpose of the meeting was to discuss the Bid-Documents, queries and questions of the bidders if any and address the questions by the representative of firms. After Introductory session, the chair formally welcomed the participating firms and briefed them about the Bid-document for the Procurement of Furniture in Government Schools in Khyber Pakhtunkhwa.

At the start of the meeting it was shared with the bidders that the Word "Average" on page No.45 in point No 1 of the technical criteria may kindly be read as "Total".

The salient features of the Bid-document discussed during the meeting are mentioned below:

- a. The centralized Procurements Process of Furniture in the Government Schools of Khyber Pakhtunkhwa will be finalized at the level of Directorate of E&SE, Khyber Pakhtunkhwa.
- b. The District Education Officers of the concern District being the entity, will sign the agreement, place the work order and pay to the selected vendor at District Level after successful supply of Furniture items.

  
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- c. A Bidder must have to singed and stamped each and every page of the Bid-document which is mandatory and a copy of the same document must be attached with the Technical and Financial Proposals for each cluster for whom the bidder apply.
- d. All the terms and conditions, Criteria and Procedure are given in the Bid-document uploaded by websites of KPPRA and E&SE Department Govt of Khyber Pakhtunkhwa.

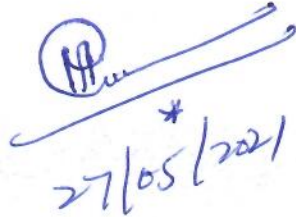
After brefig following points/Questions were raised by the bidders which have been explained and cleared by Procurement Committee. members

**Detail are under:**

- i. One Bidder can apply for a maximum clusters from the available list of Clusters.
- ii. 2% Bid Security of the allocated budget for each cluster in the shape of CDR will has to be submitted by the bidder.
- iii. Total number of cluster are mentioned in bid-document are 14.
- iv. Bid will be evaluated as per KPPRA rule 2014 section 6(2)(b) Single Stage Two Envelopes Procedure comprising a single package containing two envelopes
- v. A Bidder will be disqualified who does not fulfill the criteria mentioned in Bid documents and a bidder can also be disqualified on the basis of not provision of samples of Furniture at the time of Bid submission on 03-06-2021.
- vi. Reference to point 8 of the technical evaluation Criteria, machines and vehicles will be evaluated through Physical verification of the Factories. In this context a checklist has been prepared and the said point will be evaluated as per the criteria given in the checklist.
- vii. There is no contradiction and it is clear that if a bidder apply for maximum clusters and then he wants to choose any one cluster , then the cluster will be awarded on the priority of the bidder.on merit basis.
- viii. Payment will be made on running supply after fulfill all the codel formalities.
- ix. Technical proposal will have to be submitted for each cluster.
- x. One bidder will submit only one Sample if he apply for more then one cluster.
- xi. Tax will be deducted as per the rules of Govt of Pakistan.
- xii. The Tax exempted Certificate from FBR has to be submitted by the firm for each supply order.

After the explanation of the above mentioned points /Questions, all the bidders agreed.

Meeting ended with vote of thanks and Duaa.

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