☎ 091-9214092

Education Management Information System (EMIS)
Elementary & Secondary Education, Department.
Government of Khyber Pakhtunkhwa.

Annual Schools Census Questionnaire Regarding Middle, High & Higher Secondary Schools
(Academic Year 2016-17)

Note: All the information should be based on 31st October 2016
<u>Section-A: Basic Information</u>

1. **School EMIS Code** ⬜⬜⬜⬜⬜

2. **School Name (In Capital letters)**_____

3. District: _____   **4.** Tehsil**:** _____

5. Union Council Name _____   6. UC No._____   **7.** Post Office _____

8. Village/City Name:_____   **9 (a).** Location (1- Urban, 2- Rural) ⬜

   (1. Urban: Area in the jurisdiction of Municipal or Town Committee. **2. Rural:** Not in the jurisdiction of Municipal or Town Committee)

9 (b). The school is running in: (1- Summer Zone, 2- Winter Zone) ⬜
(The option may be selected on the basis of whether the long vacations of the school are entertained in the summer or winter)
10. National Constituency No. **NA**_____   11. Provincial Constituency No. **PK**_____

12. **Gender: (1- Male, 2- Female)** ⬜   13. **Circle Office Name:**_____

14. **School Level: (1- Middle, 2- High, 3- H/Secondary)** ⬜   **15.** Medium of Instruction: (1-Urdu 2-Pashto 3-English ⬜
    4-Urdu & English)

16. Phone No. of School _____   17. Principal/HM Cell #._____

18. Only for Middle Schools **i.** Name of Cluster School _____

   ii. EMIS Code of Cluster School: ⬜⬜⬜⬜⬜

	1. Primary	2. Middle	3. High	4. H/Secondary
19. Year of Establishment as:	⬜⬜⬜⬜	⬜⬜⬜⬜	⬜⬜⬜⬜	⬜⬜⬜⬜

(Note 1: For Middle Block 1 & 2, for High Block 1, 2 & 3 and for Higher Secondary all the three Blocks 1, 2, 3 & 4 should be filled in.)
(Note 2: Year of Establishment may be taken as that year in which first student admits in any class of that level while the Year of Upgradation may be taken as in which the SNE has been approved)

20. Type of Upgradation   (1. Developmental, 2. Non Developmental) ⬜

21. Year of Upgradation as:
	Middle	High	H/Secondary
Block 1 ⬜⬜⬜⬜	Block 2 ⬜⬜⬜⬜	Block 3 ⬜⬜⬜⬜	

22. **Present Status of the School:** ⬜ (1-Functional, 2-Non-Functional, 3- Permanently Closed, 4-Newly Established but Non Functional 5-Merged)

(Note: **1.Functional:** Students/Teachers exist and properly running, **2. Non-Functional**: Closed due to zero enrolment, Non availability of teachers, Dispute, No access to the School, Discontinued Teaching/Learning process but building & facilities exists, etc. **3. Permanently Closed: (a)** either merged or **(b)** permanently shifted (Closed officially through Notification). **4**-For newly established school ADO (P&D) should fill the questionnaire)

23. **i.** If School is permanently closed then write Notification No. _____date of closure ____/____/____

    ii. Reason of Closure:_____

24. Ownership of the Building (1-Govt, 2-Auqaf, 3-Rented, 4-Rent Free, 5-Mosque 6-Donated, 7-Tent, 8-Running in other School, 9-Other) ⬜

25. If Rented, Monthly Rent in Rs._____   **26.** Date of Rental _____/_____/_____

27. If running in other School then write its host School Name: _____

    EMIS Code: ⬜⬜⬜⬜⬜   and running in other school w.e.f. _____/_____/_____.

28. **i.** Is Public Private Collaboration (PPC) Organization working in the School? (1.Yes 2. No) ⬜

    ii. If "Yes", then what is the level of PPC School : (1- Middle, 2- High, 3- H.Scy, 4 – Prof. College/Institute) ⬜

    iii. What is the Medium of Instruction of PPC School: (1. Urdu 2. English 3. Both) ⬜

29. Nearest (a) Govt. School._____ (b) Distance in km._____

(c) Non. Govt. School._____ (b) Distance in km._____

Section-B: Building Condition & Physical Facilities

	1. Primary	2. Middle	3. High	4. H/Secondary

30. Year of Construction as: ☐☐☐☐   ☐☐☐☐   ☐☐☐☐   ☐☐☐☐

(Note 1: For Middle Block 1 & 2, for High Block 1, 2 & 3 and for Higher Secondary all the three Blocks 1, 2, 3 & 4 should be filled in.)
(Note 2: Year of Construction for the level may be taken as that year in which the construction takes place)

31(a). Total Area of the School (In Square Feet) ☐☐☐☐☐

31(b). Total Covered Area of the Building (In Square Feet) ☐☐☐☐☐

32. Total Area available for Additional Construction excluding Play Ground (In Square Feet) ☐☐☐☐

33. If area is available for additional construction, it is (1-Within Premises, 2-Adjacent, 3-Away from the School) ☐

   If away from the School, then write distance in meters _____

34. School Building is   (1-Single Storey, 2-Double Storey, 3-Tripple Storey) ☐

35. No. of Rooms on (i) Ground Floor ☐☐   (ii) First Floor ☐☐   (iii) Second Floor ☐☐

36. Nature of Construction:

Nature of Construction	No. of Class Rooms	No. of Other Rooms	Total
Pakka (Pakka where walls & roofs both are pakka/concrete)			
Kacha (Kacha where both walls & roof are kacha/non concrete)			
Total			

37. Condition of Building: Whether the whole Building needs re-construction? (1-Yes, 2- No) ☐
   If **'No'** then mention that:-
   i. No. of Classrooms requiring re-construction ☐☐   ii. No. of Other Rooms requiring re-construction ☐☐
   iii. No. of Classrooms requiring Major repair ☐☐   iv. No. of Other Rooms requiring Major repair ☐☐
   v. No. of Classrooms requiring Minor repair ☐☐   vi. No. of Other Rooms requiring Minor repair ☐☐

(Note:- Minor repair can be made from school's own petty cash/account. While major repair can't be made from school's funds and where engineering work is involved**.)**

38. Is there any civil work in progress in the school?   (1-Yes, 2- No) ☐

If Yes then nature of construction work: (1. Additional classrooms 2. Boundary wall 3.Reconstruction of school) ☐

39. Whether the School has been affected either by Earthquake 2015 OR Flood OR Militancy (1-Yes, 2-No) ☐

   If **'Yes'** then mention   **i.** whether affected by (1-Earthquake 2015, 2-Flood , 3-Millitancy) ☐

   ii. Affected (1-Fully, 2-Partially) ☐

   iii- If Affected then Present status (1-Reconstructed, 2-Reconstruction in progress, 3-Reconstruction not yet started) ☐

40. Basic Facilities (1-Yes, 2- No) i. Electricity ☐   ii. Water ☐   iii. Boundary Wall ☐

   If Yes then how is condition of the boundary wall: (1. Satisfactory, 2. Partially Damaged, 3. Fully Damaged) ☐

iv. Toilet ☐ v. If "YES" then write total number of Toilets ☐☐   vi.and write total number of usable Toilets ☐☐

41. Other Facilities (1-Yes, 2- No) i. Gas ☐   ii. Play Ground ☐   iii. Canteen ☐   iv. Hostel ☐

v. If Hostel exists, then write total capacity? ☐☐☐   vi. No of Boarders ☐☐☐

vii. Family Accommodations ☐   viii. If yes, then write total number of Family Accommodations ☐☐

42. Whether the following exist?   (1. Yes, 2. No)

i. Office ☐   **ii.** Store ☐   **iii.** Drawing Room ☐   **iv.** Hall ☐

v. Workshop ☐   **vi.** Workshop Shed ☐   **vii.** Home Economics Lab ☐   **viii.** Maths Resource Room ☐

ix. Science Lab ☐   **x.** Others ☐   (Please specify) _____

43. Science Equipment: (1. Sufficient, 2. Appropriate, 3. Deficient, 4. Not Available) ☐

44. Whether the School has Library Facility (1-Yes, 2-No) ☐

☐☐☐☐

If **'Yes'** then write number of books in the Library

45. Whether Computer Lab exist (1-Yes, 2-No) ☐   i. Whether the Lab is Functional (1-Yes, 2-No) ☐

ii. If Lab exists then whether Established by (1.Government 2. Private Firm) ☐

iii- If established by a Private Firm then write Name of the Firm _____

iv. Total No.of Computers in the Lab ☐☐   v. No. of functional computers ☐☐

vi. internet facility available?   (1-Yes, 2-No) ☐

Section-C: Enrolment

(Total enrolment of section wise, age wise and mother tongue tables must be same.)

46. Enrolment by Age Group (Boys & Girls)

Age	Classes –Boys							Classes- Girls						
	6th	7th	8th	9th	10th	11th	12th	6th	7th	8th	9th	10th	11th	12th
10+														
11+														
12+														
13+														
14+														
15+														
16+														
17+														
18+														
19+														
20+														
>=21														
Total														

(Note: For example age 10+ means "equal to or greater than 10 but less than 11 years", similarly for 11+ , 12+ , ………… . and so on.)

47. Enrolment by Mother Tongue (Boys & Girls)

Mother Tongue	Classes –Boys							Classes- Girls						
	6th	7th	8th	9th	10th	11th	12th	6th	7th	8th	9th	10th	11th	12th
Pashto														
Urdu														
Hindko														
Seraiki														
Kohistani														
Khowar (Chitrali)														
Any Other (Please Specify)														
Total														

48. Enrolment and repeaters (Class 6th to 8th)

Classes	Total Enrolment	No. of Sections	No. of Repeaters (Failed)
6th			
7th			
8th			

49. Enrolment by Group & Section (Class 9th and 10th)

Classes	Science Group - Sections			Arts Group - Sections			Computer Science Group - Sections			Grand Total
	Total Enrolment	No. of Sections	No. of Repeaters (Failed)	Total Enrolment	No. of Sections	No. of Repeaters (Failed)	Total Enrolment	No. of Sections	No. of Repeaters (Failed)	
9th										
10th										

50. Total Enrolment in Class 11th and 12th (in Higher Secondary Schools)

Class	Pre Medical	Pre Engineering	Arts	Inter Science	Total
11th					
12th					

51. Number of Orphan and Disabled Students:

Gender	Number of Orphan Students							Number of Special (Disabled) Students						
	6th	7th	8th	9th	10th	11th	12th	6th	7th	8th	9th	10th	11th	12th
Boys														
Girls														
Total														

Section-D: Academics

52. Result of Middle (Annual) Examination 2016

Class	Total Enrolled during 2015-16	Total No of Candidates appeared	No of Passed Students in Grades						F	G
			A-1	A	B	C	D	E		
Class 6th										
Class 7th										
Class 8th										

53. Result of SSC (Annual) Examination 2016

Class	Total Enrolled during 2015-16	Total Number of Candidates appeared	No of Passed Students in Grades							F	G
			Position in BISE	A-1	A	B	C	D	E		
Class 9th Science											
Class 9th Arts											
Class 10th Science											
Class 10th Arts											

54. Result of Intermediate (Annual) Examination 2016

Class	Total Enrolled during 2015-16	Total Number of Candidates appeared	No of Passed Students in Grades							F	G
			Position in BISE	A-1	A	B	C	D	E		
Class 11th Science											
Class 11th Arts											
Class 12th Science											
Class 12th Arts											

(**Note:** Grades **A-1:** 80% or more marks, **A:** 70% or more but less than 80% marks, **B:** 60% or more but less than 70% marks, **C:** 50% or more but less than 60% marks, **D:** 40% or more but less than 50% marks, **E:** 33% or more but less than 40% marks, **F:** Students failed in one or more subjects but promoted to the next class, **G**: Repeating the same class)

55. Stage-wise overall Result of the School (in %age)   i. Middle Stage _____   ii. High Stage_____   iii. Higher Sec. Stage_____

Section-E: Teaching & Non-Teaching Staff

56. Teaching Staff by Designation (Write Number)

Designation	Sanctioned Posts	Working	Designation	Sanctioned Posts	Working
Principal B-20			C.T		
Principal B-19			Sr. P.E.T.		
Principal B-18			P.E.T.		
Vice Principal B-18			Sr. D.M.		
Head Master/Mistress B-17			D.M.		
Subject Specialist B-18			Sr. A.T.		
Subject Specialist B-17			A.T.		
D.P.E			Sr. T.T.		
Sr. IT Teacher (B-17)			T.T.		
IT Teacher (B-16)			Sr. Qari/Qaria		
S.S.T. (General)			Qari/Qaria		
S.S.T. (Bio-Chemistry)					
S.S.T. (Maths-Physics)			Others (Specify)		
Sr. C.T.			_____		

57. Non-Teaching Staff by Designation (Write Number)

Designation	Sanctioned Posts	Working
Librarian		
Comp:Lab: Incharge		
Hostel Supdt:		
Assistant		
S/Clerk		
J/Clerk		
Asstt: Store Keeper		
Lab: Assistant		
Lab: Attendant		
Driver		
Cook		
Mali		
Baheshti		
Bearer		
Naib Qasid		
Mai/Caller		
Chowkidar		
Sweeper		
Others		

58. Number of Working Teaching and Non-Teaching Staff by present BPS (Write Number)

BPS	Number of Working Teaching Staff	Number of Working Non-Teaching Staff
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
Total		

59. Over All attendance of Teachers _____%

Section-F: Parents Teachers Council (PTC)

60. Parents Teachers Council (PTC)   **i.** Is PTC established: (1=Yes, 2=No) ☐   **ii.** Date of establishment: _____/___/_____

iii. PTC's Chairperson Name: _____   **iv.** Contact #:_____

v. Bank Name/Bank Branch: _____   **vi.** Bank Account No. ☐

vii. Bank Branch Code: ☐   **viii.** PTC last election held date: : _____/___/_____

ix. Balance Amount up to **31st Oct. 2016**. **Rs.** ☐   **x.** Amount Received this year **Rs**. ☐

61. Performance of PTC: **i.** No. of PTC meetings held during the Academic Year ☐☐

     ii. Please specify whether (1-Staisfactory OR 2-Un-satisfactory)

       a. Annual Performance of PTC ☐   **b.** Coordination with EDO(E&SE) and other offices ☐

       c. Monitoring of Teachers ☐   **d.** Monitoring of Construction and Repair work ☐

       e. Nature and Condition of work undertaken by PTC itself ☐

       f. PTC expenditure in previous financial Year 2015-16 ☐

62.   **i.** No. of Sports Competitions held during the Academic Year ☐☐

     ii. No. of Games Participated at the District ☐☐ Divisional ☐☐ and Provincial ☐☐ level.

     iii. No. of Positions Achieved at the District ☐☐ Divisional ☐☐ and Provincial ☐☐ level.

63. No. of Debating Sessions held during the Academic Year ☐☐

64. Expenditure incurred during the last Financial Year 2015-16

S.No	Item	PW/DDO Code	Budget Sanctioned (Rs.)	Expenditure (Rs.)
1	Salary Expenditure			
2	Non Salary Expenditure			

Section-G: Commodities

65. Commodities (Write Numbers)

S#	Name of Commodities	Available (Write Number) Useable	Available (Write Number) Un-Useable	Number of New Required	S#	Name of Commodities	Available (Write Number) Useable	Available (Write Number) Un-Useable	Number of New Required
1	Office Chairs				13	Plastic Mats			
2	Office Tables				14	Black/Green Board			
3	Teacher Tables				15	Wooden Almirah			
4	Teacher Chairs				16	Steel Almirah			
5	Students Desks/Two Seats				17	Teaching Kits & equipment			
6	Students Desks/Three Seats				18	Teaching Guides and Hand Books			
7	Students Benches				19	Teaching Aids			
8	Students Chairs				20	Maps/Charts			
9	Tablet Chairs				21	Reference Books			
10	Computer Tables				22	Fans			
11	Computer Chairs				23	Water Tank			
12	Jute Tats				24	Any Other (Specify)			

66. Section-H: Information regarding working Teachers

Name of Teacher _____   Father's/Husband Name * _____

Cell No./Mobile No. 0 ☐ ☐ ☐ – ☐ ☐ ☐ ☐ ☐ ☐

(*Married Female should write their husband name)

AG/Accounts Office Personal No. ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐   Gender: _____ BPS:_____

New N.I.C No. ☐ ☐ ☐ ☐ ☐ – ☐ ☐ ☐ ☐ ☐ ☐ – ☐   Marital status: _____

Date of Birth	___/___/___	District of Domicile		Detail of Posting/Transfer			
				Post & Scale	School/Office	From Date	To Date
Date of 1st Appointment	___/___/___	Union Council				___/___/___	
Desig. As 1st Appointment		Highest Academic Qualification				___/___/___	___/___/___
Present Designation		Highest Professional Qualification				___/___/___	___/___/___
Date of taking over charge in the present School	___/___/___	Date of taking over charge on the present Post	___/___/___	Date of taking over charge in the present district if transferred from other district/agency		___/___/___	

Name of Teacher _____   Father's/Husband Name * _____

Cell No./Mobile No. 0 ☐ ☐ ☐ – ☐ ☐ ☐ ☐ ☐ ☐

(Married Female should write their husband Name)

AG/Accounts Office Personal No. ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐   Gender: _____ BPS:_____

New N.I.Card No. ☐ ☐ ☐ ☐ ☐ – ☐ ☐ ☐ ☐ ☐ ☐ – ☐   Marital status: _____

Date of Birth	___/___/___	District of Domicile		Detail of Posting/Transfer			
				Post & Scale	School/Office	From Date	To Date
Date of 1st Appointment	___/___/___	Union Council				___/___/___	
Desig. As 1st Appointment		Highest Academic Qualification				___/___/___	___/___/___
Present Designation		Highest Professional Qualification				___/___/___	___/___/___
Date of taking over charge in the present School	___/___/___	Date of taking over charge on the present Post	___/___/___	Date of taking over charge in the present district if transferred from other district/agency		___/___/___	

Name of Teacher _____   Father's/Husband Name * _____

Cell No./Mobile No. 0 ☐ ☐ ☐ – ☐ ☐ ☐ ☐ ☐ ☐

(Married Female should write their husband Name)

AG/Accounts Office Personal No. ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐   Gender: _____ BPS:_____

New N.I.Card No. ☐ ☐ ☐ ☐ ☐ – ☐ ☐ ☐ ☐ ☐ ☐ – ☐   Marital status: _____

Date of Birth	___/___/___	District of Domicile		Detail of Posting/Transfer			
				Post & Scale	School/Office	From Date	To Date
Date of 1st Appointment	___/___/___	Union Council				__/__/__	
Desig. As 1st Appointment		Highest Academic Qualification				__/__/__	__/__/__
Present Designation		Highest Professional Qualification				__/__/__	__/__/__
Date of taking over charge in the present School	___/___/___	Date of taking over charge on the present Post	___/___/___	Date of taking over charge in the present district if transferred from other district/agency		__/__/__	

Note: (i) In case of SS also mention the subject, **(ii)** In case of SST also mention the category (i.e. Science, General, Technical etc) **(iii)** In case of CT also mention the category (i.e. General, Agro Tech, Agriculture, Technical, etc).

Note: If the number of working teachers exceed from the above Table, then use photo copy of this page.

Name of Teacher _____ Father's/Husband Name * _____

(*Married Female should write their husband name)

Cell No./Mobile No. ( ) [ ][ ][ ] - [ ][ ][ ][ ][ ]

AG/Accounts Office Personal No. [ ][ ][ ][ ][ ][ ][ ][ ]   Gender: _____ BPS:_____

New N.I.C No. [ ][ ][ ][ ][ ] - [ ][ ][ ][ ][ ][ ][ ] - [ ]   Marital status: _____

Date of Birth	___/___/___	District of Domicile		Detail of Posting/Transfer			
				Post & Scale	School/Office	From Date	To Date
Date of 1st Appointment	___/___/___	Union Council				__/__/__	
Desig. As 1st Appointment		Highest Academic Qualification				__/__/__	__/__/__
Present Designation		Highest Professional Qualification				__/__/__	__/__/__
Date of taking over charge in the present School	___/___/___	Date of taking over charge on the present Post	___/___/___	Date of taking over charge in the present district if transferred from other district/agency		__/__/__	

Name of Teacher _____ Father's/Husband Name * _____

(Married Female should write their husband Name)

Cell No./Mobile No. ( ) [ ][ ][ ] - [ ][ ][ ][ ][ ]

AG/Accounts Office Personal No. [ ][ ][ ][ ][ ][ ][ ][ ]   Gender: _____ BPS:_____

New N.I.Card No. [ ][ ][ ][ ][ ] - [ ][ ][ ][ ][ ][ ][ ] - [ ]   Marital status: _____

Date of Birth	___/___/___	District of Domicile		Detail of Posting/Transfer			
				Post & Scale	School/Office	From Date	To Date
Date of 1st Appointment	___/___/___	Union Council				__/__/__	
Desig. As 1st Appointment		Highest Academic Qualification				__/__/__	__/__/__
Present Designation		Highest Professional Qualification				__/__/__	__/__/__
Date of taking over charge in the present School	___/___/___	Date of taking over charge on the present Post	___/___/___	Date of taking over charge in the present district if transferred from other district/agency		__/__/__	

Name of Teacher _____ Father's/Husband Name * _____

(Married Female should write their husband Name)

Cell No./Mobile No. | 0 | | | | - | | | | | |

AG/Accounts Office Personal No. | | | | | | | | Gender: _____ BPS:_____

New N.I.Card No. | | | | | | - | | | | | | | - | | Marital status: _____

Date of Birth	___/___/___	District of Domicile			Detail of Posting/Transfer		
				Post & Scale	School/Office	From Date	To Date
Date of 1st Appointment	___/___/___	Union Council				___/___/__	
Desig. As 1st Appointment		Highest Academic Qualification				__/___/__	__/___/__
Present Designation		Highest Professional Qualification				__/___/__	__/___/__
Date of taking over charge in the present School	___/___/___	Date of taking over charge on the present Post	___/___/___	Date of taking over charge in the present district if transferred from other district/agency		___/___/___	

Note: (i) In case of SS also mention the subject, **(ii)** In case of SST also mention the category (i.e. Science, General, Technical etc) **(iii)** In case of CT also mention the category (i.e. General, Agro Tech, Agriculture, Technical, etc).

Note: If the number of working teachers exceed from the above Table, then use photo copy of this page.

Name of Teacher _____ Father's/Husband Name * _____

(*Married Female should write their husband name)

Cell No./Mobile No. | 0 | | | | - | | | | | |

AG/Accounts Office Personal No. | | | | | | | | Gender: _____ BPS:_____

New N.I.C No. | | | | | | - | | | | | | | - | | Marital status: _____

Date of Birth	___/___/___	District of Domicile			Detail of Posting/Transfer		
				Post & Scale	School/Office	From Date	To Date
Date of 1st Appointment	__/___/___	Union Council				__/___/__	
Desig. As 1st Appointment		Highest Academic Qualification				_/___/__	__/___/__
Present Designation		Highest Professional Qualification				_/___/__	__/___/__
Date of taking over charge in the present School	___/___/___	Date of taking over charge on the present Post	__/___/___	Date of taking over charge in the present district if transferred from other district/agency		__/___/___	

Name of Teacher _____ Father's/Husband Name * _____

(Married Female should write their husband Name)

Cell No./Mobile No. | 0 | | | | - | | | | | |

AG/Accounts Office Personal No. | | | | | | | | Gender: _____ BPS:_____

New N.I.Card No. | | | | | | - | | | | | | | - | | Marital status: _____

Date of Birth	____/____/____	District of Domicile		Detail of Posting/Transfer			
				Post & Scale	School/Office	From Date	To Date
Date of 1st Appointment	__/____/____	Union Council				__/__/__	
Desig. As 1st Appointment		Highest Academic Qualification				__/__/	__/__/
Present Designation		Highest Professional Qualification				__/__/	__/__/
Date of taking over charge in the present School	__/__/	Date of taking over charge on the present Post	__/____/____	Date of taking over charge in the present district if transferred from other district/agency		__/__/	

Name of Teacher _____ Father's/Husband Name * _____

(Married Female should write their husband Name)

Cell No./Mobile No. 0 ☐ ☐ ☐ - ☐ ☐ ☐ ☐ ☐ ☐

AG/Accounts Office Personal No. ☐ ☐ ☐ ☐ ☐ ☐ ☐   Gender: _____ BPS:_____

New N.I.Card No. ☐ ☐ ☐ ☐ ☐ - ☐ ☐ ☐ ☐ ☐ ☐ ☐ - ☐ ☐   Marital status: _____

Date of Birth	____/____/____	District of Domicile		Detail of Posting/Transfer			
				Post & Scale	School/Office	From Date	To Date
Date of 1st Appointment	__/____/____	Union Council				__/__/__	
Desig. As 1st Appointment		Highest Academic Qualification				__/__/	__/__/
Present Designation		Highest Professional Qualification				__/__/	__/__/
Date of taking over charge in the present School	__/__/	Date of taking over charge on the present Post	__/____/____	Date of taking over charge in the present district if transferred from other district/agency		__/__/____	

Note: **(i)** In case of SS also mention the subject, **(ii)** In case of SST also mention the category (i.e. Science, General, Technical etc) **(iii)** In case of CT also mention the category (i.e. General, Agro Tech, Agriculture, Technical, etc).

Note: If the number of working teachers exceed from the above Table, then use photo copy of this page.

Section-I: Verification and Undertaking

Filled by: **Checked and Verified by:**

_____   _____
Name & Signature of Principal/H.Master/H. Mistress   District Education Officer (M/F)

Dated:_____/_____/_____   **Dated:_____/_____/_____**

Contact # : _____

_____   **Dated:_____/_____/_____**

Special Instructions for Data Entry Operators

Data entry operator will write his/her name and signature along with date after complete entry of the questionnaire as per prescribed software at D-EMIS Computer Cell.

_____
Name & Signature of Data Entry Operator   **Dated: _____/_____/_____**

_____

Note: All parts of this questionnaire must be properly filled, checked and verified. Correct data entry will be the responsibility of Data Entry Operator and soft data will be properly checked and cleansed under the supervision of DO concerned, otherwise the persons, who have filled in, entered, checked & verified the data will be held responsible.