



PRIVATE SCHOOLS REGULATORY AUTHORITY  
GOVERNMENT OF KHYBER PAKHTUNKHWA

**TO BE SUBSTITUTED WITH SAME NO. & DATE**

**No. KC-MD(PSRA)/1-8/2017-18/SCSR/112-220**

**Dated Peshawar the, 15.03.2018**

**NOTIFICATION**

**No. KC-MD(PSRA)/1-8/2017-18/SCSR**: In exercise of the powers conferred upon him under Section-30 of the Khyber Pakhtunkhwa Private Schools Regulatory Authority Act-2017, the Regulatory Authority is pleased to notify the District Scrutiny Committee for Private School registration and renewal, with the following composition:

**For Boys schools**

S#	Description	Status
1	District Monitoring Officer (IMU)	Chairperson
2	Deputy District Education Officer (Male)	Member/ Secretary
3	One Principal of High/Higher Secondary School nominated by DEO (M).	Member
4	Nominee of the Deputy Commissioner	Member
5	Nominee of the Private Schools from the concerned District to be nominated by the elected Private Members of concerned region of the Authority	Member

**For Girls schools**

S#	Description	Status
1	District Monitoring Officer (IMU)	Chairperson
2	Deputy District Education Officer (Female)	Member/Secretary
3	One Principal of High/Higher Secondary School nominated by DEO (F)	Member
4	Nominee of the Deputy Commissioner (Preferably Female)	Member
5	Nominee of the Private Schools from the concerned Districts to be nominated by the elected Private Members of concerned region of the Authority	Member

The terms of references as envisaged in Section-33 of KP-PSRA Regulations-2017 shall be as under:

1. The District Scrutiny Committee, on intimation of e-filing of an application for registration or change of category or relocation or merger of a school or verification of continued fulfilment of the applicable norms and standards or on specific instructions shall proceed to determine the correctness of the facts relating to a School after physical verification and such scrutiny and inquiry as it may deem necessary.
2. The District Scrutiny Committee shall have the powers to examine documents, require documents to be produced, receive statements on oath and direct the applicant to file affidavits.
3. The District Scrutiny Committee shall, at any time,
  - (a) Enter and inspect any School, whether registered or not;
  - (b) Inspect, photocopy, print out, or copy onto disk any documents (whether held in electronic or paper form) related to the School;
  - (c) Collect any document described in sub-rule (3) (b), whether in its original form or as an electronic or paper copy after giving acknowledgment receipt duly signed by the chairman of the scrutiny committee; and
  - (d) Talk with students, teachers and any other persons employed in the school or not, as the case may be, as the scrutiny committee may be deemed necessary within the framework set by the norms and standard committee.

Provided that no inspection shall be conducted if the total available members of the District Scrutiny Committee for the inspection are less than three.

4. Report of the Committee shall be signed by all the members present in the inspection.
5. The Chairperson of the District Scrutiny Committee shall forward report and final recommendations of the Committee to the Registration and Inspection Committee for further action.

6. Recommendations of the District Scrutiny Committee shall be laid down on the basis of decision of the majority; however, if any member of the District Scrutiny Committee has different opinion from the majority, his views shall be recorded in the proceedings of the inspection.
7. If the Chairperson of the District Scrutiny Committee has reasonable grounds to believe that report and final recommendations of the District Scrutiny Committee do not truly and completely reflect the facts, he may personally undertake such inspection, order another scrutiny or inquiry as he may deemed appropriate and may add his findings and recommendations to the report and recommendations of the Committee and forward both to the Registration and Inspections Committee for decision.
8. If the Registration and Inspection Committee has just and equitable reasons that, before final disposal of an application, report and recommendations of the District Scrutiny Committee comprising all of its members is in interest of justice, it may direct the District Scrutiny Committee to undertake such inspection, scrutiny or inquiry as it may found essential within such timeframe as it may determine;

Provided on no ground whatsoever final disposal of an application be delayed the maximum period determined for disposal of an application.

9. Any Committee or Sub-Committee of the Regulatory Authority or the Chairperson or the Managing Director or the Regulatory Authority may require the District Scrutiny Committee to undertake such inspection, scrutiny or inquiry in respect of any matter pertaining to functions of the Regulatory Authority within such period as may be specified in the request to proceed in the matter.
10. The District Scrutiny Committee may dispose of the request under sub-rule (11) by doing the needful through one or more of its members or the full Committee.
11. Members and Chairperson of the District Scrutiny Committee shall be entitled to such honoraria and other payments as may be determined by the Regulatory Authority.
12. The DMO office is declared as combined district secretariat of the District Scrutiny Committee for all types of correspondence at district level.
13. The Chairperson of the District Scrutiny Committee, if satisfied on enough ground that some act or omission has been made or is likely to be made by a private schools or in connection with anything directly or indirectly relating to a private School which, in his opinion, may constitute a contravention of the Act or the regulations framed there under, he shall have the power to take Sue Moto action or on the direction of the Regulatory Authority, as the case may be, he may direct one or more members of the Committee to undertake such inspection, scrutiny or inquiry as may be necessary to ascertain facts relating thereto and recommend action.
14. If any report or recommendation made on behalf of the District Scrutiny Committee, other than the one referred to in sub-rule (15), discloses a contravention of the Act or the regulations, the Chairperson of the District Scrutiny Committee shall proceed in accordance with sub-rule (15) and (16).
15. If the matter requires urgent action, the Chairperson of the District Scrutiny Committee will issue an interim order containing such direction as may be necessary in the circumstances subject to, the action taken shall be validated within 20 days from the Authority.
16. If facts ascertained or discovered under sub-rule (15) and (17) require imposition of fine or initiation of other action, the Chairperson of the District Scrutiny Committee shall issue a notice to the In Charge of the concerned School intimating him the proposed action and reasons there for and requiring him to show cause against the said action and be personally heard, if so desired by the said In Charge, within such period or on such date or dates as may be specified by the Chairperson of the District Scrutiny Committee.
17. Violation of fundamental rights in a school due to failure of the In Charge/Management of a School to show cause him/her against the actions proposed against him may not suffer the school or students right.
18. The Chairperson of the District Scrutiny Committee shall pass final recommendation to the Regulatory Authority, after taking action under sub-rule (17).

19. The Director Operation of the Regulatory Authority shall pass final order on the recommendations made under sub-regulations (20) and in case the order involve imposition of fine on the School which shall be paid within seven working days of issuance of the final order. Late payment may entail late payment surcharge as may be determined by Regulatory Authority. Other punitive action or corrective measures, as the case may, mentioned in the final order, shall also be ensured by the In Charge of the concerned school within stipulated time mentioned in the final order.
20. Review petition against a final order imposing fine or other punitive or corrective actions or refusal to fine or take punitive action or sufficiency or otherwise of the action ordered, as the case may be, shall lie before the order issuing authority and a revision before the Managing Director.
21. Preference of a review or revision petition against the final order will not be sufficient cause to refuse or delay payment of fine or the late payment surcharge thereon.
22. For the purpose of clarity, the requirement of consultation with the Government for constitution of a District Scrutiny Committee under Sub-Section (2) (j) of Section (8) of the KP-PSRA Act-2017 stands fulfilled with approval of these regulations which provide for composition and other matters relating to a District Scrutiny Committee.
23. The committee shall make arrangements for filing of applications for registration, renewal of registration, and change in category of a School and other allied matters.

  
**(SYED ZAFAR ALI SHAH)**  
 Managing Director  
 KP-PSRA

**Endst: of even No. and dated.**

Copy Forwarded for information to the;

1. PSO to Chief Minister, Khyber Pakhtunkhwa.
2. Director E&SE, Peshawar.
3. Director DCTE, Abbottabad.
4. Director PITE, Peshawar.
5. Project Director (IMU), Khyber Pakhtunkhwa with the request to issue necessary instructions to all the DMOs in this regard.
6. All the Deputy Commissioners Khyber Pakhtunkhwa, with the request to nominate one each representative (Male & Female) for boys and girls committee under intimation to this office.
7. PSO to Chief Secretary, Khyber Pakhtunkhwa.
8. All the Chairmen BISEs, Khyber Pakhtunkhwa.
9. Manager, Government Printing Press, Peshawar for publication in the official gazette.
10. All the District Education Officers (M/F) Khyber Pakhtunkhwa with the request to nominate a principal of high/higher secondary school as a member of District Scrutiny Committee under intimation to this office.
11. All Members of the Regulatory Authority.
12. All Members of the District Scrutiny Committee.
13. All the Elected Private Members of PSRA with the request to nominate a representative from Private Schools from the respective Districts of the concerned Zone.
14. PS to Additional Chief Secretary (FATA), FATA Secretariat, Peshawar.
15. PS to Secretary to, Government of Khyber Pakhtunkhwa, Elementary & Secondary Education Department.
16. PS to Secretary, Inter Provincial Coordination Department, Khyber Pakhtunkhwa with the request infprm the relevant Ministries of other Provinces/Federal.
17. PS to Secretary to Governor, Khyber Pakhtunkhwa.
18. PS to Secretary Information and Public Relations, Govt. of Khyber Pakhtunkhwa.
19. Master File.

  
 Managing Director  
 KP-PSRA



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GOVERNMENT OF KHYBER PAKHTUNKHWA

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**For Male schools**

S#	Description	Status
1	District Monitoring Officer (IMU)	Chairperson
2	Deputy District Education Officer (Male)	Member/ Secretary
3	One Principal of High/Higher Secondary School nominated by DEO (M).	Member
4	Nominee of the Deputy Commissioner	Member

**For Female schools**

S#	Description	Status
1	District Monitoring Officer (IMU)	Chairperson
2	Deputy District Education Officer (Female)	Member/Secretary
3	One Principal of High/Higher Secondary School nominated by DEO (Female).	Member
4	Nominee of the Deputy Commissioner	Member

The terms of references as envisaged in Section-33 of KP-PSRA Regulations-2017 shall be as under:

1. The District Scrutiny Committee, on intimation of e-filing of an application for registration or change of category or relocation or merger of a school or verification of continued fulfilment of the applicable norms and standards or on specific instructions shall proceed to determine the correctness of the facts relating to a School after physical verification and such scrutiny and inquiry as it may deem necessary.
2. The District Scrutiny Committee shall have the powers to examine documents, require documents to be produced, receive statements on oath and direct the applicant to file affidavits.
3. The District Scrutiny Committee shall, at any time,
  - (a) Enter and inspect any School, whether registered or not:

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- (b) Inspect, photocopy, print out, or copy onto disk any documents (whether held in electronic or paper form) related to the School:
- (c) Collect any document described in sub-rule (3) (b), whether in its original form or as an electronic or paper copy after giving acknowledgment receipt duly signed by the chairman of the scrutiny committee; and
- (d) Talk with students, teachers and any other persons employed in the school or not, as the case may be, as the scrutiny committee may be deemed necessary within the framework set by the norms and standard committee.

Provided that no inspection shall be conducted if the total available members of the District Scrutiny Committee for the inspection are less than three.

- 4. Report of the Committee shall be signed by all the members present in the inspection.
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- 6. Recommendations of the District Scrutiny Committee shall be laid down on the basis of decision of the majority; however, if any member of the District Scrutiny Committee has different opinion from the majority, his views shall be recorded in the proceedings of the inspection.
- 7. If the Chairperson of the District Scrutiny Committee has reasonable grounds to believe that report and final recommendations of the District Scrutiny Committee do not truly and completely reflect the facts, he may personally undertake such inspection, order another scrutiny or inquiry as he may deem appropriate and may add his findings and recommendations to the report and recommendations of the Committee and forward both to the Registration and Inspections Committee for decision.
- 8. If the Registration and Inspection Committee has just and equitable reasons that, before final disposal of an application, report and recommendations of the District Scrutiny Committee comprising all of its members is in interest of justice, it may direct the District Scrutiny Committee to undertake such inspection, scrutiny or inquiry as it may found essential within such timeframe as it may determine;

Provided on no ground whatsoever final disposal of an application be delayed the maximum period determined for disposal of an application.

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- 10. The District Scrutiny Committee may dispose of the request under sub-rule (11) by doing the needful through one or more of its members or the full Committee.
- 11. Members and Chairperson of the District Scrutiny Committee shall be entitled to such honoraria and other payments as may be determined by the Regulatory Authority.
- 12. The DMO office is declared as combined district secretariat of the District Scrutiny Committee for all types of correspondence at district level.

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17. Violation of fundamental right of due process shall not be alleged merely because of failure of the In Charge of a School to show cause against the action proposed against him or his failure to appear for personal hearing.
18. The Chairperson of the District Scrutiny Committee shall pass final recommendation to the Regulatory Authority, after taking action under sub-rule (17).
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(SYED ZAFAR ALI SHAH)  
Managing Director  
KP-PSRA 18/11

Endst: No. MD(PSRA)/1-8/2017-18/SCSR

Dated: / /2018

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3. The Director DCTE, Abbottabad.
4. The Director PITE, Peshawar.
5. Project Director (IMU), Khyber Pakhtunkhwa with the request to issue necessary instructions to all the DMOs in this regard.
6. All the Deputy Commissioners Khyber Pakhtunkhwa, with the request to nominate a representative (not below the rank of AAC) to be a member of the scrutiny committee under intimation to this office.
7. PSO to Chief Secretary, Khyber Pakhtunkhwa.
8. All the Chairmen BISEs, Khyber Pakhtunkhwa.
9. Manager, Government Printing Press, Peshawar for publication in the official gazette.
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14. PS to Secretary to, Government of Khyber Pakhtunkhwa, Elementary & Secondary Education Department.
15. PS to Secretary, Inter Provincial Coordination Department, Khyber Pakhtunkhwa.
16. PS to Secretary to Governor, Khyber Pakhtunkhwa.
17. PS to Secretary Information and Public Relations, Govt. of Khyber Pakhtunkhwa.

  
Managing Director  
KP-PSRA 18/11