

**BIDDING DOCUMENTS FOR PROCUREMENT OF
IT EQUIPMENT**

**Last Date of Submission
Wednesday 4th March, 2020
up to 11:00 AM**

**Elementary & Secondary Education Department
Government of Khyber Pakhtunkhwa**

1. Bid Data Sheet

1	Tender Inviting Authority	Section Officer (General) Elementary & Secondary Education Department Government of Khyber Pakhtunkhwa
2	Name of the Work	Supply of IT Equipment
4	Availability of Tender Documents	The tender notice and Bid Document are also available on the websites of Khyber Pakhtunkhwa Elementary and Secondary Education Department http://kpesse.gov.pk and KPPRA http://kppra.gov.pk
5	Methods of Procurement of Goods	The bidders are required to submit the bids under Single Stage Single Envelop procedure as per KPPRA rules 2014.
6	Earnest Money (EM)	2% of the Tender price as CDR/Bank Draft Original attached with financial proposal.
8	Due Date, Time and Place of submission of Tender Documents	Tender Documents shall be received till Wednesday 4 th March 2020 up to 11:00 am in the Office of Section Officer (General), Elementary & Secondary Education Department, Civil Secretariat Peshawar.
9	Date, Time and Place of Tender opening	Wednesday 4 th March 2020 at 11:30 am in the Office of Section Officer (General), Elementary & Secondary Education Department, Civil Secretariat Peshawar.
10	Award criteria	The supply order shall be based on Section 2 (C) (i) of KPPRA Act 2012

2. MINIMUM ELIGIBILITY

The Tenderer(s)/ Bidder should meet the following Eligibility/Qualification Criteria to participate in the Tender Process and must enclose documentary proof for fulfilling the Eligibility/Qualification:

S#	Minimum Eligibility/ Qualification Criteria	Proof to be submitted for fulfilling Eligibility/Qualification Criteria	Check List
			Yes (√) No (X)
1.	Registration of the bidder with Income Tax Department	Certificate of Registration and in Active Tax-payer List	
2.	Bidder should be Original Equipment Manufacturer (OEM) or its Authorized Distributor/Dealer/ Organization Note: Joint Venture Bids will not be accepted	Specific authorization (Certificate of Incorporation/ Registration of Authorized Distributor/Dealer / Principal Manufacture license)	
3.	The bidder must be in the manufacturing, sales, or supply business of the specific IT equipment for at least one (1) year.	Attested Company Profile should be submitted	
4.	Bidder should NOT be: a) Blacklisted by any of the Provincial/Federal Government or Organizations of the State/ Federal Government in Pakistan b) defaulter of any scheduled bank	a) Each bidding firm will provide an undertaking on stamp paper that the firm is not black listed or defaulter in any public sector procurement in the last 3 years b) Each bidder will provide undertaking that firm is not defaulter of any Scheduled Bank.	
5.	Fully compliance to the minimum specification in the Bid document	Minimum specifications mentioned in section 3 of Tender Documents are fully met/fall under the specifications given by the Bidder (in case higher specifications submitted)	
6.	PTA registration	Each tablet must be registered with PTA	

3. SPECIFICATION OF ITEMS AND QUANTITIES

Below mentioned specifications are minimum requirements of the equipment which MUST be met by all the participating Bidders/ Firms. However participating Bidders/ Firms can submit items with higher specifications.

Bidders must apply for a whole package. Partial / Conditional offers will not be accepted.

S. No	Items	Minimum Specifications	Quantity
Package 1			
1	Laptop	Laptop (Branded) Processor: Core i7-8550u 8th Generation RAM: 16GB Dual Storage: Dual 1TB, SSD 256 GB Graphics: 4GB Display: 15.6" FHD Operating System: Dos - With Numeric pad Accessories: - Branded Bag - Headphone (Logotech H110 Stereo Headset) Warranty: 1 Year Local	8
2	Android Tablet	Android Tablet Device (Branded) Processor: Quad Core 1.4 GHz or higher Internal Storage: 32GB RAM: 4 GB Display: 9.7 to 10.5 inch IPS, 10-Point Multi-Touch Resolution: 800 x 1280 pixels Network: WIFI Memory Card Slot: micro SD 32 GB or higher (Dedicated slot) Battery: 4000 mAh (Li-On) or higher GPS: Yes Camera: Primary (Rear) 5.0 MP (or higher), Secondary (front) 2.0 MP (or higher) Bluetooth: Yes USB: Supports USB 2.0 or higher OS: Should be at least 7.0 Android Multimedia: MP3 audio, MP4 video and document viewer (PDF) Earphone: Connector 3.5 mm Jack Stereo Accessories: Standard as prepacked (Charger, Ear phone) Color: Black/ Silver/ White/ Blue Warranty: 1 year local	1

3		<p>Android Tablet Device (Branded) Processor: Quad Core 1.4 GHz or higher Internal Storage: 32 GB RAM: 4 GB Display: 7 inch IPS, 10-Point Multi-Touch Resolution: 800 x 1280 pixels Network: WIFI Memory Card Slot: micro SD 32 GB or higher (Dedicated slot) Battery: 4000 mAh (Li-On) or higher GPS: Yes Camera: Primary (Rear) 5.0 MP (or higher), Secondary (front) 2.0 MP (or higher) Bluetooth: Yes USB: Supports USB 2.0 or higher OS: Should be at least 7.0 Android Multimedia: MP3 audio, MP4 video and document viewer (PDF) Earphone: Connector 3.5 mm Jack Stereo Accessories: Standard as prepacked (Charger, Ear phone) Color: Black/ Silver/ White/ Blue Warranty: 1 year local</p>	1
4	External Hard Drive	<p>Capacity: 2 TB Warranty: 1 year local</p>	4
5	USB	USB 16 GB (DT-DTM 3.0)	5
6		USB 32 GB (OTG Smart)	2
Package 2			
1	Heavy Duty Printer	<p>Heavy Duty Laser Printer (Branded HP or Equivalent) Print Resolution: 1200x1200 DPI Memory (RAM): 1GB or higher Speed: 45 PPM or higher Processor: 1.2 GHz or higher Paper Input: 250 Sheets or higher Media Size: A3 / A4 / A5 / A6 / B4 / B5 / B6 / Executive / Legal Duplex: Auto Duplex Printing Connectivity: Network Printer, WIFI capability Warranty: 1 Years Local</p>	1
2	Printer Color	<p>Laser Printer Color (Branded HP or Equivalent) Processor: 1.2 GB or higher Minimum DPI: 600 Speed: 28 ppm or higher - Auto Duplex Printing - Network Printer & WIFI capability Warranty: 1 Years Local</p>	1

3	Scanner	Scanner Legal size (Branded HP or Equivalent) Speed: 50 ppm or higher Type: Flatbed, ADF Minimum DPI: 600 daily duty cycle: 3000 pages BIT-DEPTH: 24-bit Scan Size (ADF) Max: 216 x 864 mm Feeder Capacity: Standard: 100 sheets Warranty: 1 year local	1
4	Multimedia Projector	Multimedia Projector (Branded) Resolution: 1024 x 768 XGA Brightness: 3800 lumens Contrast: 12,000:1 Input: HDMI Accessories: Remote control Warranty: 1 year local	1
5	Projector Screen	Projector Screen 96" x 96" with tripod stand	1
Package 3			
1	UPS	UPS 3 KVA (Digital) - with 2 No of 200 AH Battery (Dry Battery) Warranty: 2 Years Local	1
2		UPS 1 KVA (Digital) - with 200 AH (Dry Battery) Warranty: 2 Years Local	2

4. Financial Proposal (Instructions)

- a. All the Priced items as asked in the Tender Documents should be filled in the Financial Proposal format as given below.
- b. The prices quoted shall be in PAK RUPEES only (both in figures and words).
- c. Rates quoted must include all kind of levies/ taxes and auxiliary charges (such as delivery charges at site or freight charges are also assumed to be included in the offered/ quoted price).
- d. All Kind of taxes/duties applicable by Government shall be charged as per the directives of the Government issued from time to time.
- e. The Tender is liable for rejection if Financial Proposal contains conditional offers or partial offers.
- f. Each bidder must apply for the whole package. Rates must be mentioned against each item. The item will be considered FREE of COST if rate is not mentioned against it.
- g. The cost quoted by the Tenderer shall be valid and unchanged for a period of **90 calendar days** from the date of opening of the proposal.

FINANCIAL PROPOSAL

Financial Proposals must be substantially in the form of the Cost Worksheet provided below. Bidders must itemize all costs associated with providing the required deliverables in a tabular format similar to the following. Only those bids will be entertained which fulfill the minimum eligibility criteria.

PACKAGE NUMBER _____							
SNO	ITEM	SPECIFICATIONS	MAKE	MODEL NO	UNIT PRICE	QUANTITY	AMOUNT
1							
2							
3							
Total							

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

Signature of authorized person: _____

Name of authorized person: _____

Designation: _____

Name and Address: _____

Stamp of the Tenderer: _____