

## **COURSE OUTLINE AND GUIDELINES FOR SKILL ASSESSMENT FOR PLACEMENT OF STAFF IN PITE**

1. The skill assessment will be for 90 minutes.
2. The skill assessment will be organized in Peshawar.
3. The assessment will consist of two sections:  
**Section 1:** can be attempted either by using pen and paper or computer  
**Section 2:** should be attempted by using computer
4. In case if you are not familiar with the use of computer (for section 2) then you can attempt questions by using pen and paper however, this will reduce marks up to 50%.
5. For section 2, the applicant will be assessed to work on MS word, MS Excel and MS Power Point (Basic Level).
6. Mainly following topics (but not limited to) will be covered in the skill assessment.
  - Knowledge of theories of teaching and learning, children learning styles, child development and approaches/ methodologies of teacher training.
  - Knowledge of national/provincial policies on education, legal and regulatory frameworks, Rules of Business of the Provincial Government, and regulations and procedures governing the functioning of the public sector entities.
  - Knowledge and understanding of National Professional Standards of Teachers (NPST), and National Curriculum
  - Understanding of TNA, TOT and training material development processes
  - Understanding of planning, budgeting, and scheduling of trainings
  - Understanding of monitoring & evaluation and impact assessment of TPD programs
  - Theories and styles of Leadership and Management
  - Knowledge of Bloom Taxonomy.
  - Knowledge of Training Techniques and facilitation skills