

**Directorate of Elementary & Secondary Education,
Khyber Pakhtunkhwa, Peshawar**



Bid Document

For

Pre-Qualification of Companies/Firms

For

**Provision of Furniture to the Government Schools in Khyber
Pakhtunkhwa**

December 2014

Bid Opening	<u>02-01-2015 at 1400 hours</u>
Venue	Committee Room of Directorate of Elementary & Secondary Education Khyber Pakhtunkhwa, Dabgari Gardens, Peshawar. 091-9210389

Provision of Furniture to the Government Schools in Khyber
Pakhtunkhwa.

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Directorate of Elementary & Secondary Education, Khyber Pakhtunkhwa.
Dabgari Gardens, Peshawar

Pre-Qualification of Firms for Provision of Furniture

Directorate of Elementary & Secondary Education (E&SE), Khyber Pakhtunkhwa, Peshawar intends to purchase and provide furniture at a large scale to all the Government Schools in Khyber Pakhtunkhwa. In order to meet the requirements the E&SE Department invites Bids for Pre-Qualification from the nationally well known interested firms/companies on two stages one envelope process as per Rule-6(3)b of Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services Rules, 2014.

The Bidders must:

1. Be a registered body duly recognizable under the law of Pakistan.
2. Be registered with FBR for Income Tax and Sales Tax.
3. Not blacklisted and non-defaulter.
4. Have sufficient experience, financial, technical and human resources to complete the project within prescribed time limit.

The Bid documents along with antecedent number and specifications of the furniture can be downloaded from the E&SE Department website (www.kpese.gov.pk) and Government of Khyber Pakhtunkhwa website (www.khyberpakhtunkhwa.gov.pk). The Bid evaluation criterion is included in the Bid document. The procurement shall be made under Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services Rules, 2014.

The interested companies / firms with relevant experience in provision of furniture wishing to participate in the bidding process are requested to submit their Qualification and Technical Proposal in separate sealed envelope within 20 days of first publication of this Invitation

A Pre-Bid meeting will be held one week before opening of the Bids in the presence of interested parties who may like to attend. (Precise date and time for submission of Bids, Pre-Bid meeting and Bid Opening shall be provided in the Bid Documents).

Incomplete Bids, defective Bids, Bids not conforming to the Bid documents shall be liable to rejection. Bids received after due time and date shall be summarily rejected. Purchase Committee reserves the right to cancel the process at any stage and reject any or all the Bids thereof having valid reasons and without being liable for any claim / compensation of any nature whatsoever. In case of any dispute the decision of the E&SE Department shall be final and shall not be challenged.

Director,
Elementary & Secondary Education Khyber Pakhtunkhwa,
Dabgari Gardens, Peshawar. Phone # 091-9210389
INF(P) 4717

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Applicability of Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services Rules, 2014.

This Bid Process will be governed by the Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services Rules, 2014 as amended from time to time and instructions of the Government of Khyber Pakhtunkhwa received during the completion of the scheme.

Important Note:

Bidders must ensure that they submit all the required documents indicated in the Bid Documents without fail. Bids received without undertakings, valid documentary evidence and supporting documents and in the manner for the various requirements mentioned in the Bid Documents are liable to be rejected at the initial stage. The data sheets, valid documentary evidences for the critical components as detailed herein after should be submitted by the Bidders for scrutiny. The Bidders are required to read the Bid Document and applicable laws and submit any objection thereof in writing in the Pre-Bid meeting failing which no objection shall be entertained regarding the terms and conditions of the Bid Document and the Bid Process at the later stage.

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1. Introduction and Scope of Work

Elementary & Secondary Education (E&SE) Department Govt. of Khyber Pakhtunkhwa is running more than 28000 Government Schools in the province in which more than 4 million students are enrolled. District and Gender and Level wise number of Government Schools in the province are at **Appendix-I**. The E&SE Department intends to equip all these schools with basic facilities and provision of furniture which is one of the main factors to improve the infrastructure and quality of education in the public sector schools. The E&SE Department has decided to purchase and provide furniture to all the Government Schools (Primary to Higher Secondary level). Under the scheme Teacher Chairs, Tablet Chairs, Students Two Seater Benches will be purchase and provided to the schools. The minimum required specifications of the furniture are at **Appendix-II**.

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2. Bid Data Sheet

1	Bid Inviting Authority, Designation and Address	Procurement Committee, Elementary & Secondary Education Department, Government of Khyber Pakhtunkhwa. Phone: 091-9210389
2	a. Name of the Work b. Bid Reference c. Place of execution	Purchase and Provision of Furniture to all Government Schools in Khyber Pakhtunkhwa Advertisement All Government Schools (Primary to Higher Secondary) in all the 25 Districts throughout the province of Khyber Pakhtunkhwa.
3	Bid Documents available at	Elementary & Secondary Education Department website (www.kpese.gov.pk). Government of Khyber Pakhtunkhwa website (www.khyberpakhtunkhwa.gov.pk).
4	Date , Time and Place of Pre-Bid Meeting	24-12-2014 at 1100 hours in the Committee Room of Directorate of Elementary & Secondary Education Khyber Pakhtunkhwa, Dabgari Gardens, Peshawar.
5	Due Date, Time and Place of submission of Bid Documents.	Bid Documents shall be submitted till 02-01-2015 up to 1200 hours at Directorate of Elementary & Secondary Education Khyber Pakhtunkhwa, Dabgari Gardens, Peshawar.
6	Date , Time and Place of Qualification/Technical Bid Opening	02-01-2015 at 1400 hours in the Committee Room of Directorate of Elementary & Secondary Education Khyber Pakhtunkhwa, Dabgari Gardens, Peshawar.

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3. Eligibility/Qualification Criteria

The Bidder(s) should meet the following Eligibility/Qualification Criteria to participate in the Bid Process and must enclose documentary proof for fulfilling the Eligibility/Qualification criteria in the Qualification/Technical Proposal:

S#	Minimum Eligibility/Qualification Criteria	Proof to be submitted for fulfilling Eligibility/Qualification Criteria
1	Bidder Registration under the laws of Pakistan	Certificate of Incorporation / Registration
2	Registration with Income Tax Department	Certificate of Registration
3	Registration with Sales Tax Department	Certificate of Registration
4	a) The Bidder must have registered office/offices in Pakistan. List of offices be submitted.	Valid documentary evidence must be submitted.
	b) The Bidder must have completed minimum of 5 projects in manufacturing, sales or supply of furniture in Pakistan.	Valid documentary evidence must be submitted.
5	a) The Bidder should have an average Working Capital/Net Worth of at least Pak Rs. 50 million in the previous three audited years.	Annual Report including Balance Sheet, Income Statement and Profit & Loss accounts along with auditors' notes for the last three audited years should be submitted.
	b) The Bidder should have an average Annual Sale/Supply of furniture of at least Pak Rs. 50 million in the previous three audited years.	Annual Report including Balance Sheet, Income Statement and Profit & Loss accounts during the last three years should be submitted.
	c) The Bidder should have an average Net Income of at least Pak Rs. 10 million in the previous three audited years	Annual Report including Balance Sheet, Income Statement and Profit & Loss accounts along with auditors' notes for the last three audited years should be submitted.
	d) The Bidder should have paid an average Income Tax of at least Pak Rs. 0.5 million in Pakistan in the previous three audited	FBR IT returns to be annexed.
6	The Bidder should not have been blacklisted by any of the Provincial / Federal Government or organizations of the State in Pakistan in the past three years	Undertaking on stamp papers should be submitted by the Bidder.
7	The Bidder should not have been defaulter of any of the Provincial / Federal Government / Organizations of state or any scheduled commercial bank in Pakistan in the past three years	Undertaking on stamp papers should be submitted by the Bidder.

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4. Evaluation Criteria

S#.	Description	Points	
1.	Working Capital/Net Worth last three years (Average) (100 Marks)	201 m & above	100
		101 – 200 m	80
		50 – 100 m	60
2.	Income Tax (Average for the last three Years, Income Tax Returns to be Annexed) (100 Marks)	2.1 m & above	100
		1 – 2 m	80
		0.5 – 0.9 m	60
3.	Net Income during the last three years (Average). Income Statement for last three years to be annexed (100 Marks).	41 m & above	100
		21 – 40 m	80
		10 – 20 m	60
4.	Annual Sales/Supply Furniture of the Bidder for last three years (Average) (100 Marks)	201 m & above	100
		101 – 200 m	80
		50 – 100 m	60
5.	Furniture Sales/Supply projects in Pakistan. Top 5 projects with total worth during last three years. (100 Marks)	201 m & above	100
		101 – 200 m	80
		50 – 100 m	60
6.	Total Skilled HR of the Bidder (provide brief CVs including skills and contact numbers) (100 Marks)	101 & above	100
		65 - 100	80
		30 - 64	60
7.	Total Workshops of the Bidder (provide details of the workshops) (100 Marks)	11 & above	100
		7 - 10	80
		3 - 6	60
8.	Total Furniture Manufacturing (Wood & Steel) Machines of the Bidder (100 Marks)	21 & above	100
		11 - 20	80
		5 - 10	60
9.	Service Centre in Khyber Pakhtunkhwa (provide postal addresses and contact numbers) (100 Marks)	Three or more Service Centers in KP	100
		Two Service Centers in KP	80
		One Service Center in KP	60
TOTAL MARKS: 900			
MARKS REQUIRED FOR QUALIFICATION: 630 (70%)			

NOTE:- In case of decimals, amounts will be rounded to the nearest million

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5. Instructions to the Bidder:

5.1. General Instructions

- 5.1.1. It will be imperative for each Bidder(s) to familiarize itself/ themselves with the prevailing socio-economic, political, and legal situation for the execution of contract. Purchaser shall not entertain any request for clarification from the Bidder regarding such aspects of submission of the Bid.
- 5.1.2. It will be the responsibility of the Bidder that all factors have been investigated and considered while submitting the Bid and no claim whatsoever including those of financial adjustments to the contract awarded under this Bid Process will be entertained by the Purchaser. Neither any time schedule, nor financial adjustments arising thereof shall be permitted on account of failure by the Bidder.
- 5.1.3. The Bidder shall be deemed to have satisfied itself fully before Bid as to the correctness and sufficiency of its Bids for the contract and price/cost quoted in the Bid to cover all obligations under this Bid Process.
- 5.1.4. It must be clearly understood that the Terms and Conditions and Specifications are intended to be strictly enforced. No escalation of cost except arising from increase in quantity by the Bidder on the demand and approval of the Purchaser will be permitted throughout the period of completion of the contract.
- 5.1.5. The Bidder should be fully and completely responsible to the Purchaser for all the deliveries and deliverables.

5.2. Language of the Bid:

The Bid prepared by the Bidder as well as all correspondence and documents relating to the Bid shall be in English only. The supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation in English duly notarized, in which case, for all purposes of the Bid, the translation shall govern. Bids received without such translation copy are liable to be rejected.

5.3. Letter of Authorization:

A letter of Authorization(s) from the Board of Directors or Managing Director of the Bidder organization authorizing the Bid submitting authority or a Power of Attorney should be submitted in the Qualification/Technical Proposal. The Bids received without the Letter of Authorization or Power of Attorney will be summarily rejected. The authority giving such authorization should ensure its legal capacity to give such authorization.

5.4. Clarifications and Amendments:

- a) A prospective Bidder requiring any clarification in the Bid Documents may notify the Purchaser by letter or by Fax.

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- b) A Pre-Bid meeting will be held for addressing the clarifications on the date and time mentioned in the Bid Data Sheet or any other date to be decided by the Purchaser. The Bidders are requested to participate in the Pre-Bid meeting and get the requisite clarifications/information.
- c) The Bidders should periodically check for the amendments or corrigendum or information from the Purchaser before the closing date of the Bid submission. No clarifications would be offered by the Purchaser within 5 days prior to the due date and time for opening of the Bids. The Purchaser will not make any individual communication and will in no way be responsible for any ignorance pleaded by the Bidders.
- d) Purchaser will not be responsible for any misinterpretation of the provisions of these Bid Documents on account of the Bidders failure to update the Bid Documents based on changes/ modifications.

5.5. Contacting Bid Inviting Authority and redress of grievances:

- 5.5.1. Bidders shall not make attempts to establish unsolicited and unauthorized contact with the Purchaser or any individual / authority / committee / agency acting on its behalf for the purpose of this procurement prior to the notification of the award and any attempt by any Bidder to bring to bear extraneous pressures on the Purchaser or any individual / authority / committee / agency acting on its behalf for the purpose of this procurement shall be sufficient reason to disqualify the Bidder.
- 5.5.2. Notwithstanding anything mentioned above, the Purchaser may seek bonafide clarifications from Bidders relating to the Bid submitted by them during the evaluation of their Bids.
- 5.5.3. However, in case of any genuine grievance, the Bidder may contact the Purchaser through a formal request in writing for redress of its grievance as provided in the Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services Rules, 2014.

5.6. Arbitration:

In case of any dispute, the matter will be referred to a sole Arbitrator to be appointed by the Government of Khyber Pakhtunkhwa under the arbitration laws of Pakistan. The arbitration shall be held in Peshawar, Pakistan and the language shall be English or Urdu only. Subject to the above, the Courts in Pakistan alone only shall have jurisdiction in the matter.

6. Bid Cost and Documents Fee:

6.1. Cost of Bid

The Bidders should bear all costs associated with the preparation and submission of their Bids. The Purchaser will in no way be responsible or liable for these charges/costs incurred regardless of the conduct or outcome of the Biding Process.

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6.2. Bid Documents

The Bid Documents can be downloaded from the E&SE Department website (www.kpese.gov.pk) and Government of Khyber Pakhtunkhwa website (www.khyberpakhtunkhwa.gov.pk).

7. Bid Preparation and Submission:

Bidders should examine all Instructions, Terms and Conditions and Technical Specifications as given in the Bid Documents. Failure to furnish information required in the Bid Documents or submission of Bids not substantially responsive or viable in every respect will be at the Bidder’s risk and may result in rejection of the Bids. Bidders should strictly submit the Bid as specified in the Bid Documents, failing which the Bids will be held as non-responsive and will be rejected. The Bids (Qualification/Technical Proposal) should be submitted in a sealed cover envelope. The Bids shall be addressed to “Director, Elementary & Secondary Education Khyber Pakhtunkhwa, Dabgari Gardens, Peshawar”.

7.1. Qualification/Technical Proposal:

7.1.1 Bid Preparation

- a) The Qualification/Technical Proposal will enable the Purchaser to evaluate whether the Bidder is technically competent and capable of executing the order. Only those Bids which qualify in the Qualification/Technical stage will be eligible for submitting their Financial Proposals in the second stage.
- b) The Qualification/Technical Proposal format as given in the Bid shall be filled, signed and stamped in all pages. The Purchaser will not be responsible for the errors committed in the Bids by the Bidders.
- c) The Qualification/Technical Proposal should not strictly contain any Price/Cost indications as such otherwise the Bids will be summarily rejected.

7.1.2 Details to be furnished in the Qualification/Technical Proposal

- a) Authorization letter from the Board of Directors / Managing Director or Power of Attorney to sign the Bid Documents should be submitted. The Bid Documents received without Authorization Letter or Power of Attorney will not be considered for further processing.
- b) The Bid Documents in full should be printed and signed by the authorized person and stamped in all pages and should be submitted as a token of accepting the conditions.
- c) The Qualification/Technical Proposal should be duly filled and signed by the authorized person and stamped in all the pages and should be submitted.
- d) The supporting documents to prove Bidder’s Eligibility should be duly attested and should be submitted.
- e) The published Annual Reports, Tax Returns, Undertakings and valid documentary evidences should be signed by the authorized person and stamped in all pages and should be submitted.

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- f) The Bidders shall undertake to supply the indicated furniture to all the Government Schools as per the appendices throughout the Khyber Pakhtunkhwa Province.
- g) The documentary evidence shall establish Bidder's qualifications to the satisfaction of the purchaser.

7.1.3 Signing the Bid

- a) The Bids shall be typed and shall be signed by the authorized person of the Bidder. All pages of the Bid shall be signed and stamped by the authorized person.
- b) Any alterations, deletions or overwriting will be treated as valid only if they are attested by the full signature by the authorized person.

7.1.4 Sealing the Bid

The Qualification/Technical Proposal shall be placed in a sealed cover envelope and shall be super scribed with “Qualification/Technical Proposal for Provision of Furniture to the Government Schools in Khyber Pakhtunkhwa” Bid Ref. : due on __. The “FROM” address and “TO” address shall be written without fail otherwise the Qualification/Technical Proposal is liable for rejection.

7.2. Mode of Submission of Bids

- a) The Bids could be submitted either by hand or via registered post.
 - In case of submission by hand, it should be handed over to the officer/official deputed by the purchaser on or before the due date and time and acknowledgement thereof should be obtained otherwise no claim of the submission of the Bid shall be entertained. The Bids will not be received personally by any unauthorized person.
 - In case of submission by post, it should reach the purchaser before the closing date/time and any delay on part of the postal will be on the part of the Bidder.
- b) The Bids received after Due Date and Time or Unsealed or incomplete will be summarily rejected.

7.3. Modification and withdrawal of Bids

The Bids once submitted cannot be modified or amended or withdrawn except as provided under Khyber Pakhtunkhwa Procurement Public Procurement of Goods, Works and Services Rules, 2014.

8. Bid Opening:

8.1. Qualification/Technical Proposal Opening

The Bid’s outer cover and Qualification/Technical Proposal cover will be opened by the Purchaser on the date and time as specified in the Bid Data Sheet or any other date otherwise intimated. The Bids will be opened in the presence of the Bidders who choose to be present. The representative of the Bidder who chooses to attend the Bid opening shall bring an authorization letter from the Bidder. A maximum of two representatives for each Bidder would be allowed to attend the Bid opening.

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8.2. Initial Scrutiny

Initial Bid scrutiny will be held and the Bids as given below will be treated as non-responsive if:

- a) Bid is not submitted as specified in Clause 7 above in the Bid Documents and not signed and stamped on all pages of the Bid.
- b) Bid received without the Letter of Authorization as specified in the Bid Documents
- c) Bid found with suppression of facts/details
- d) Bid with incomplete information, subjective, conditional offers and partial offers
- e) Bid submitted without supporting documents to prove eligibility criteria and evaluation
- f) Bid not complying with any of the clauses stipulated in the Bid Documents.
- g) Bid received without the mentioned undertakings
- h) Bid without Data Sheet and Annexures as required in the Bid Documents
- i) And other mandatory conditions prescribed above

All responsive Bids will be considered for further evaluation. The decision of the competent authority communicated by the Purchaser will be final in this regard.

8.3. Clarifications by the Purchaser.

When deemed necessary, the Purchaser may seek bonafide clarifications on any aspect from the Bidder. However, that will not entitle the Bidder to change or cause any change in the substance of the Bid. During the course of Qualification/Technical Proposal evaluation, the Purchaser may seek additional information or historical documents for verification to facilitate decision making. In case, the Bidder fails to comply with the requirements of the Purchaser as stated above, such Bids may at the discretion of the Purchaser be rejected as technically non-responsive.

9. Bid Evaluation:

9.1. Suppression of facts and misleading information

- 9.1.1. During the Bid evaluation, if any suppression or misrepresentation of information is brought to the notice of the Purchaser, the Purchaser shall have the right to reject the Bid and if it happens so after selection of the Bidder, the Purchaser may terminate the Contract or award of the Contract or further processing of the Bid as the case may be and that will be without any compensation to the Bidder and the Earnest Money (EM)/Bid Security(BS), as the case may be, shall be forfeited.
- 9.1.2. Bidders should note that any facts or figures in the supporting documents submitted by the Bidders for proving their eligibility is found suppressed or erased, the Purchaser shall have the right to seek the correct facts and figures or reject such Bids.
- 9.1.3. It is up to the Bidders to submit the full, complete and attested copies of the supporting documents to meet out the criteria/requirements in the Bid Documents. Otherwise, the Purchaser at its discretion may or may not consider such documents.
- 9.1.4. It is the Bidder's responsibility to prove the Bidder's requisite qualification, experience and capacity to undertake the project to the entire satisfaction of the Purchaser failing which the Bid may be rejected.

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9.2. Technical Proposal Evaluation

- 9.2.1. The Bidders who have duly complied with the Eligibility/Qualification and Evaluation Criteria will be eligible for further processing.
- 9.2.2. The Bids which do not conform to the Qualification/Technical Specifications or Bid conditions or the Bids from the Bidders without adequate capabilities for supply and maintenance, warranty/guaranty services will be rejected. The **Eligible/Technically Qualified Bidders** alone will be considered for further evaluation.
- 9.2.3. Bidders who are qualified in Qualification/Technical Proposal(s) only will be called for submitting of their Financial Proposal(s) in the second stage.
- 9.2.4. The Financial Proposal evaluation will be conducted under the Khyber Pakhtunkhwa Public Procurement of Goods, Works and Services Rules, 2014. The Financial Proposal submission will be either for the whole province or for the separate packages either by regions or by school level or by item wise lots. The Price evaluation will include all duties, taxes and expenses etc. In case of any exemption of duties and taxes made by the Government in favour of the Purchaser, the contractor shall be bound to adjust the same in the Financial Proposal.

10. Qualification/Technical Proposal:

All pages of the Qualification/Technical Proposal should be organized section-wise, annexed with supporting documents, serially numbered and stitched intact and submitted. Additional columns and rows/fields can be added. The certificates/undertakings/documentary evidence wherever required from the Bidder, Government must be added otherwise, no explanation shall be accepted.

A) Profile of the Bidder:

S#	Particulars	Bidder
1.	Name of the Company	
2.	Year of incorporation	
3.	Registered office	
	Address	
	Office Telephone Number	
	Fax Number	
4.	Contact Person	
	Name	
	Personal Telephone Number	
	Email Address	
5.	Local office if any	
	Address	

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	Office Telephone Number	
	Fax Number	
6.	Bid Signing Authority	
	Name	
	Address	
	Personal Telephone Number	
	Email Address	
	Please enclose Authorization or Power of Attorney to sign and submit the Bid	
7.	Address for communications under the current Bid	
8.	Registration Details	
	Permanent Account Number	
	NTN Registration Number	
	GST Registration Number	
	Service Tax Registration Number if any	
9.	Any other Registration with name	
	Banker's Name, Address and Account Numbers	

B) Furnish details for meeting the Eligibility Criteria

1. Details about Incorporation/Registration

S#	Particulars	Bidder
1.	Year of Incorporation	
2.	Please enclose Certificate of Incorporation	

2. Details about Working Capital / Net Worth (Last Three Years)

S#	Audited Years	Bidder
1.	2013 – 2014	
2.	2012 – 2013	
3.	2011 – 2012	
4.	Please enclose audited Annual Reports including Balance sheets, Income statement and Profit and Loss accounts for the audited years	

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3. Details about Income Tax (Last Three Years)

S#	Audited Years	Bidder
1.	2013 – 2014	
2.	2012 – 2013	
3.	2011 – 2012	
4.	Please enclose audited Annual Reports, Income Tax returns.	

4. Details about Net Income (Last Three Years)

S#	Audited Years	Bidder
1.	2013 – 2014	
2.	2012 – 2013	
3.	2011 – 2012	
4.	Please enclose audited Annual Reports including Balance sheets, Income statement for the audited years	

5. Details about Annual Sales (Last Three Years)

S#	Audited Years	Bidder
1.	2013 – 2014	
2.	2012 – 2013	
3.	2011 – 2012	
4.	Please enclose Annual Reports, Income Tax returns.	

6. Details about Furniture Sales/Supply Projects (Last Three Years)

S#	Audited Years	Bidder
1.	2013 – 2014	
2.	2012 – 2013	
3.	2011 – 2012	
4.	Please enclose Purchase orders, agreements, inspection reports, payment proof indicating the amount.	

7. Details about Skilled HR Strength

Sr. No.	Name	Designation	Department	Length of Service
1.				
2.				
3.				
4.				

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8. Details about Number of Workshops

Sr. No.	Address	Manufacturing Capacity Per Month
1.		
2.		
3.		
4.		
5.		

9. Details about Wood Cutting Machines

Sr. No.	Specifications	Manufacturing Capacity Per Month
1.		
2.		
3.		
4.		
5.		

10 Details about the Blacklisting:

S#	Description	Bidder
1.	Does the Bidder have been blacklisted by any of the Federal and Provincial Government or organizations of the State/Central Government in Pakistan in the past three years?	
2.	Bidder should submit the undertaking letter.	

11 Details about the Non-Defaulters:

S#	Description	Bidder
1.	Does the Bidder have been non-defaulter of any Federal and Provincial Government or organizations or any scheduled commercial bank in Pakistan in the past three years?	
2.	Bidder should submit the undertaking letter.	

12. Details of Service Centres in the Province of Khyber Pakhtunkhwa:

S#	District	Tehsil	Name, address, Phone Number of Service Centres
1			
2			
3			
4			
5			

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13. *Details about the Commitment from the Bidder to meet the Supply within the agreed Delivery Schedule (Pl provide an Undertaking)*

Signature of authorized person: _____

Name of authorized person: _____

Designation: _____

Name and Address: _____

Stamp of Bidder:

Appendix-I:

District, Gender and Level wise Number of Government Functional Schools in Khyber Pakhtunkhwa

S #	District	Primary Schools			Middle Schools			High Schools			Higher Secondary Schools			Grand Total (Primary+Middle+High+Higher)		
		Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
1	ABBOTTABAD	993	556	1549	88	88	176	66	39	105	14	7	21	1161	690	1851
2	BANNU	740	533	1273	71	68	139	56	39	95	10	9	19	877	649	1526
3	CHITRAL	477	167	644	52	36	88	50	16	66	4		4	583	219	802
4	CHARSADDA	553	456	1009	56	52	108	63	33	96	11	8	19	683	549	1232
5	D.I.KHAN	839	449	1288	116	71	187	71	42	113	21	10	31	1047	572	1619
6	DIR PAYAN	809	442	1251	83	60	143	72	39	111	21	8	29	985	549	1534
7	KARAK	436	333	769	47	31	78	58	25	83	8	3	11	549	392	941
8	KOHAT	380	273	653	46	37	83	47	25	72	10	6	16	483	341	824
9	KOHISTAN	803	258	1061	64	10	74	27	1	28	4		4	898	269	1167
10	MANSEHRA	1371	661	2032	119	72	191	83	46	129	22	10	32	1595	789	2384
11	MARDAN	812	603	1415	96	101	197	76	62	138	18	11	29	1002	777	1779
12	MALAKAND	340	227	567	31	32	63	44	29	73	4	2	6	419	290	709
13	NOWSHERA	423	343	766	47	45	92	64	29	93	9	7	16	543	424	967
14	PESHAWAR	601	441	1042	81	71	152	79	50	129	19	11	30	780	573	1353
15	SWAT	862	505	1367	82	50	132	81	33	114	13	5	18	1038	593	1631
16	SWABI	588	451	1039	76	47	123	80	48	128	7	8	15	751	554	1305
17	BUNNER	444	173	617	53	25	78	50	19	69	12	4	16	559	221	780
18	HARIPUR	625	356	981	71	57	128	65	46	111	10	6	16	771	465	1236
19	LAKKI	621	327	948	54	45	99	55	19	74	9	1	10	739	392	1131
20	TANK	217	143	360	27	17	44	26	9	35	1		1	271	169	440
21	BATTAGRAM	497	228	725	27	18	45	33	7	40	1		1	558	253	811
22	DIR BALA	587	212	799	66	24	90	39	10	49	6	2	8	698	248	946
23	HANGU	213	111	324	23	13	36	25	9	34	2		2	263	133	396
24	SHANGLA	443	155	598	49	19	68	36	3	39	5	2	7	533	179	712
25	TORGHAR	152	61	213	24	1	25	5		5			0	181	62	243
	TOTAL	14826	8464	23290	1549	1090	2639	1351	678	2029	241	120	361	17967	10352	28319

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Appendix-II:

Minimum Required Specification of the Furniture

TEACHER CHAIR (SESHAMWOOD, NATURAL CANE NETTING/METAL STRUCTURE)

Overall size: 450X520X780 mm (17 ¾" x 20 ½" x30.7")

Seat size:- 468x440mm (468x100x20mm netted with natural double cane).

Back size:- 470x170mm (2 nos bend shesham wooden pieces netted with natural double cane).

Seat Height:- 450mm.

Arm Height:- 645mm (2nos size 419x50x20mm shesham strips).

Chair structures made of 20mm-Sq, ¾" steel pipe (mild steel /cold rolled IIL Karachi wall thickness 1.2mm thick 18 Gauge, finished with one coat of red oxide and 2 coats of silver spray paint.

Seat, back and Arms Made from Seasoned Shesham Wood. Finish with NC Lacquer spray polish, seat and back knitted with natural double cane. All corner and edges of top and bench wooden strips are chamfered properly sanded, finished with NC lacquare.

2-SEATER DESK AND BENCH SEPARATE (PRIMARY)- SHESHAM WOOD/METAL STRUCTURE.

Dimension Desk = top height 23" (584mm), length 32" (813mm), depth 14" (356mm)

Dimension Bench = seat height 14" (356mm), length 32" (813mm), Depth 12" (305mm)

Bench back height = 25" (635mm)

Desk Bench metal Structure (Separate)-

Desk & Bench (separate) outer structure made of MS (Mild steel/cold rolled IIL Karachi) 38x20mm wall thickness of the pipe 1.2mm (18guage). Desk top rail, foot rest and bench top rail and bottom rail made of 20 mm square and shelf strips 38x12mm MS (Mild steel /cold rolled IIL Karachi), wall thickness 1.2mm. Structure one coat of red oxide and 2 coats of silver spray paint 40x20mm good quality rubber shoe fixed in structure footing.

Top & Bench strip (Shesham Wood).

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Top size. 772x360x20mm thick

Bench strips (back and seat) size 772x50x20mm thick. Top made of 20mm thick Seasoned shesham wood having 7% to 8% moisture content.

Bench Seat and back strips made of seasoned shesham wood 5-Nos strips in seat rest and 3-Nos strips in back rest. Finished with NC Lacquer

All corners and edges of top and bench wooden strips are chamfered properly sanded, finished with NC lacquere.

Top and strips fixed with wooden screws having counter sinked (screw 1-1/2" x8).

TABLET CHAIRS (SEASONED SHESHAM WOOD/METAL STRUCTURE)

Overall size: 450X470X780mm (17 ¾" x18 ½"x30 ¾")

Seat Height:- 450mm

Tablo size:- 460x220 mm (shaped)

Tablo height:- 645mm

Seat size:- 430x450mm (08 Nos wooden strips)

Back size:- 430x170mm (03 Nos bend wooden pieces fixed with 10mm # wooden dowels)

Shelf size:- 430x450 mm (6 Nos wooden strips)

Chair structure made of mild steel square pipe

20/20 mm (1.2 mm thick 18 Gauge)(mild steel /cold rolled IIL Karachi) shoe good quality fixed in chair legs.

Seat+back & writing Tablo made of shesham seasoned wood having 7% to 8% moisture content. Finished with N.C. lacquer. Structure one coat of red oxide and 2 coats of silver spray paint.

Wooden Screw in Seat:- ¾" x8- (properly counter sinked)

Steel Screws in back:- 1-1/2"x8

Steel Screw I Tablo: 1-1/4"x8

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